

CORPORATION OF THE MUNICIPALITY OF CALVIN

**AGENDA**  
**REGULAR COUNCIL MEETING**  
**Tuesday June 8, 2021 at 7:00 p.m. - ELECTRONICALLY**

1. **CALL TO ORDER**
2. **WRITTEN DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST**
3. **PETITIONS AND DELEGATIONS** Mr. Steve McArthur & Ms. Mary Dawson-Cole, MPAC
4. **REPORTS FROM MUNICIPAL OFFICERS** Chris Whalley, Roads Superintendent  
Dean Maxwell, Fire Chief  
Jacob Grove, Recreation, Landfill, Cemetery  
Shane Conrad, Chief Building Official – Written Report Only
5. **REPORTS FROM COMMITTEES** None
6. **ACTION LETTERS**
  - A) Minutes of Council Meeting Adopt Minutes of Tuesday, May 25, 2021
  - B) By-Law No 2021-017 To Establish 2021 Tax Transition Ratios in Preparation for the Discussion of the 2021 Final Tax Rates Yet to be determined by Final Budget Adoption (To be determined in June 2021) – 3<sup>rd</sup> Reading
  - C) By-Law No 2021-018 To Establish Salary and Hourly Remuneration for Officers and Staff for 2021 – 3<sup>rd</sup> Reading
  - D) Municipality of Calvin 2021 Proposed Final Municipal Budget – Information Presented for Discussion and Consideration
  - E) By-Law No. 2020-019 To Provide for the Adoption of Tax Rates, Adoption of Annual Budget and to Further Provide Penalty and Interest in Default of Payment Thereof for the Year 2021
  - F) By-Law No. 2021-020 A By-Law to AMEND a Lease Agreement for Photocopier/Scanner/Printer (Name Change)
  - G) Municipality of Calvin – Building Motion to accept 2021 Percentage Breakdown of Municipality Levy Contributions for Chief Building Official
  - H) Report from Clerk-Treasurer 2021CT26 Report to Council – Emergency Control Group Meeting Summary
  - I) 2019 Annual Energy Report Resolution to Release the Report as Presented

J) Municipality of Calvin – Educational                      Municipal World – Investing in Municipal Staff Growth and Development

[https://www.municipalworld.com/podcasts/investing-in-municipal-staff-growth-and-development-amcto/?utm\\_source=Podcast+Alerts&utm\\_campaign=de562fe086-MW\\_PRESENTS-AMCTO-may27-2021&utm\\_medium=email&utm\\_term=0\\_518d1d6fe3-de562fe086-67368358&ct=t\(MW\\_PRESENTS-AMCTO-may27-2021\)](https://www.municipalworld.com/podcasts/investing-in-municipal-staff-growth-and-development-amcto/?utm_source=Podcast+Alerts&utm_campaign=de562fe086-MW_PRESENTS-AMCTO-may27-2021&utm_medium=email&utm_term=0_518d1d6fe3-de562fe086-67368358&ct=t(MW_PRESENTS-AMCTO-may27-2021))

## 7. INFORMATION LETTERS

A)	Township of Baldwin	Fire College Closure
B)	Association of Municipalities of Ontario (AMO)	New Provincial Covid 19 Plan, Federal Covid 19 Support Ask, Social Assistance Recovery and Renewal Vision and Ombudsman’s Report on Ambulance Complaints
C)	City of Owen Sound	Endorsement of 988 Suicide and Crisis Prevention Hotline Initiative
D)	Township of Algonquin Highlands	Fire Department Support
E)	Municipality of Port Colbourne	Source Water Protection Legislation
F)	Township of Papineau-Cameron	OPP Detachment Board Breakdown
G)	Township of Wellesley	Fire Department Support
H)	Town of Mattawa	OPP Detachment Board Breakdown
I)	Township of Archipelago	Bill 228 – Banning Unencapsulated Polystyrene Foam
J)	Township of Archipelago	Bill 279 – Environmental Protection Amendment Act
K)	Municipality of West Lincoln	Endorsement of 988 Suicide and Crisis Prevention Hotline
L)	Municipality of Lanark Highlands	Planning Act Timelines
M)	Ministry of Municipal Affairs and Housing	Three-Step Roadmap to Safely Reopen the Province of Ontario
N)	Norfolk County	Carbon Tax on Primary Agriculture Producers
O)	Township of Terrace Bay	Advocacy for Reform MFIPPA
P)	Expertise for Municipalities (E4M)	Human Resources Policies Timeline 2021
Q)	Association of Municipalities of Ontario (AMO)	Stay At Home Order to Expire Tomorrow with Covid 19 Restrictions Still in Place
R)	Ministry of Government and Consumer Services	Distribution of Land Registry Office Plans by Email
S)	Town of Fort Erie	Capital Gains Tax on Primary Residence
T)	Town of Fort Erie	Provincial Hospital Funding of Major Capital Equipment

U)	Ministry of Municipal Affairs and Housing	Extension of Orders Under the Emergency Management and Civil Protection Act (EMCPA)
V)	Township of Lake of Bays	Advocacy for Reform MFIPPA
W)	Township of Lake of Bays	Road Management Action on Invasive Phragmites
X)	Township of Mulmur	Dead End Roads Bus Turnaround
Y)	Province of Ontario	Ontario Enhancing Blue Box Program
Z)	Association of Municipalities of Ontario (AMO)	Blue Box Regulation Released and Province Easing Restrictions on Long-Term Care
Z1)	Township of Havelock-Belmont-Methuen	Drainage Matters and the Canadian National Railway
Z2)	Carton Council of Canada	Grants for Municipal Recycling Education
Z3)	City of North Bay	Near North Landlords Association - Renters Arrears

**8. INFORMATION LETTERS AVAILABLE**

**9. OLD AND NEW BUSINESS**

**10. ACCOUNTS APPROVAL REPORT**

**11. CLOSED PORTION**

**12. BUSINESS ARISING FROM CLOSED SESSION**

**13. NOTICE OF MOTION**

**14. ADJOURNMENT**

# MUNICIPALITY OF CALVIN

## REPORT TO COUNCIL

REPORT DATE: CW 03/06/21

PREPARED BY: Roads Superintendent – Chris Whalley

SUBJECT: Roads Report – Roads Department

June 8, 2021

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### Council Report

1. Thursday May 6<sup>th</sup>, received a request by the NBMCA to grade Graham Rd. Before the May 24 weekend. Friday May 14<sup>th</sup> Graham Rd. was graded and the NBMCA was invoiced accordingly.
2. We continue to cold patch pole holes in the hard surfaces on our main rd. We use the bucket of the backhoe to carry the cold mix and use the backhoe in a mobile operation (short duration) as a blocker vehicle to protect our worker from traffic.
3. We received a complaint in regards to a tree leaning out over Stewart's rd. The steep bank was giving way along the edge of the ditch causing the trees to lean out over the road and towards the hydro line on the opposite side of the road. The trees were a safety hazard and we were able to push the trees backwards with the backhoe and remove them safely.
4. I've been working with our Municipal Engineer to prepare a RFQ or Tender for the replacement of the guard rails and post on the Whalley Bridge, Crothers Bridge and Cross' Bridge. This is in accordance with our roads need study and priorities.
5. We are also working with the Municipal Engineer on a proposal to replace the roof and siding on the public works garage. We've met with some professional roofers for different designs and ideas. I would also like to redirect the vents for the two propane furnaces out through the end walls, verses though the roof. With the shallow pitch on the garage roofs, this is where the leak occurs.
6. We renew our CVOR, Commercial Vehicle Operator Registration, online this year. "COVID" had made some things a little "easier!" Actual mileage for each vehicle and number of drivers has to be recorded along with the CVOR start date. There is an annual fee of \$59.00 that can only be paid online by a Visa.
7. We received a call from Pierre Ranger in regards to the "Let's Remember Adam" campaign. Pierre is asking if they donated some signs, could the Municipality install approximately 4 small signs in key locations throughout Calvin township reminding drivers to "STOP FOR THE SCHOOL BUS", I personally think this is a great idea, 4 locations could be #1 – North end of Mt. Pleasant Rd. #2 & #3 on either side of Hwy 630 on Peddlers Drive and #4 at the North end of Boundary Rd.

8. We have had several complaints of dusty roads, mainly on Mt. Pleasant road. We have dealt with the complaints several times. We have spread 30 to 40 (20 kg bags) of Calcium Chloride Flake on Mt. Pleasant road in front of these houses. I've used up what we had left over from last year and ordered in another skid (70 bags) @ 29.99 per 20kg bag. I do have the 96,000 liters of Dust Master 20, scheduled to be applied to all our primary roads for Monday June 7<sup>th</sup>, approximately 2 weeks ahead of last year's application of Dust control. We have been grading Calvin roads as much as possible in the past 3 weeks. This is in preparation for the application of the Liquid Dust Master 20.
9. I called "Bell Regional Resolution Team" to follow up on our ticket #20003704 which is the request to relocate pole #B2-21 at the Fire Truck Ramp. Their engineer will follow up with us in 7-10 days to have the pole moved to a safer location and to allow more room on the Fire Truck Ramp.
10. Friday May 21<sup>st</sup> we removed "Load Restriction" signs on all Calvin roads and in coordination with Papineau-Cameron Township.
11. We have been doing some hand brushing to improve sight visibility at intersections throughout the township and on the rock cut face, by the Pautois bridge and hill.

**Chris Whalley**  
**Roads Superintendent**  
**Municipality of Calvin**

**Municipality of Calvin Fire department monthly report**

**Report Date: May ,2021**

**Originator: Dean Maxwell-Fire Chief**

**Responded Alarm's**

**There was no calls for in the month of May.**

**Meeting nights/Training**

**/ Meeting night: There where no meeting in month of May due to covid 19 .**

**/ Meeting night: .**

**/ Meeting night:.**

**/ Meeting night: .**

**Fleet Stauts report**

**Rescue had studded tiers remove and new shocks installed on the front end.**

**Chief's Report**

**Looking foward to having fire meeting in June.**

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**Dean Maxwell**

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**Cindy Pigeau**

**MUNICIPALITY OF CALVIN**  
**REPORT TO COUNCIL**  
**Recreation, Cemetery, Landfill JG2021-12**

REPORT DATE: 02/06/2021  
PREPARED BY: Jacob Grove;  
Landfill, Cemetery, Recreation Manager, Municipal Enforcement Officer  
SUBJECT: Council Report

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**All Departments**

We have been unable to accomplish certain tasks as quickly as we would like or at all, as we are currently short staffed for an indefinite amount of time. We are hoping with the hiring of a student that we may be able catch up on some of these tasks.

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**Recreation**

The routine sanitizing of the outside equipment has started this spring. The grounds maintenance at the Municipal Office/Community Hall, Public Works Garage and Fire Hall has also begun. The spring/summer outdoor annual building maintenance will begin shortly. All of the lawn mowers have received there spring servicing and are operating well.

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**Landfill**

Tuesday June 1<sup>st</sup> it was reported to the Ontario Provincial Police and the Municipal Enforcement Officer that the Landfill shed was broken into. The persons stole hand sanitizer and high visibility shirts as well as some collected recyclable materials. Both windows of the shelter were damaged in the incident. The window that was broken has been temporarily boarded up until a new window can be purchased and installed. Further security options are also being considered to prevent this re-occurring.

Please find attached to the report some information on Partnership for Impact Canada Food Waste Reduction. It is recommended that Council review this information and consider further investigation into this program. Other local municipalities such as Killarney and Algonquin Highlands have entered into pilot projects with this company and so far have had positive dealings with them.

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**Cemetery**

There was one burial last month and another scheduled for June 5<sup>th</sup>.  
The spring clean-up has been completed and graves where the ground has settled have been leveled.

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## **Municipal Enforcement**

There was one incident this past month. The Ontario Provincial Police have been informed of the vandalism of and theft of Municipal property at the Landfill and have started a report on the incident.

There will be no further investigation of the trespassing as the resolutions stating; "The Municipality of Calvin will allow a temporary exemption to the "Landfill By-Law" 2019-021 Sections 8 and 9 during the Covid-19 pandemic" is still in effect until the pandemic is nearing the end.

Respectfully submitted;

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Jacob Grove  
Landfill, Cemetery, Recreation Manager  
Municipal Enforcement Officer  
Municipality of Calvin

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Cindy Pigeau  
Clerk - Treasurer  
Municipality of Calvin



## MUNICIPALITY OF CALVIN

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### BUILDING REPORT

**MONTH: May, 2021**

1. NUMBER OF PERMITS ISSUED	1
2. TOTAL MONTHLY VALUE	\$20,000
3. TOTAL FEES COLLECTED	\$190
4. TOTAL BUILDING VALUE TO DATE	\$81,190
5. TOTAL FEES COLLECTED TO DATE	\$1010

#### COMMENTS:

Permit: 07-2021 Type: Garage Value: \$20,000 Fee: \$190

**NOTES:** Permit 02-2021 Still not picked up and no fee collected.

SHANE CONRAD  
CHIEF BUILDING OFFICIAL



2021-130 MINUTES OF REGULAR COUNCIL MEETING

Moved by Coun Shippam and seconded by Coun Maxwell that the minutes of the regular meeting of Council held on Tuesday, May 11, 2021 be hereby adopted and signed as circulated.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea  
Councillor Maxwell Yea  
Councillor Olmstead Yea  
Councillor Shippam Yea  
Mayor Pennell Yea  
Carried

2021-131 MINUTES OF THE SPECIAL COUNCIL MEETING

Moved by Coun Olmstead and seconded by Coun Cross that the minutes of the special meeting of Council held on Tuesday, May 18, 2021 be hereby adopted and signed as circulated.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea  
Councillor Maxwell Yea  
Councillor Olmstead Yea  
Councillor Shippam Yea  
Mayor Pennell Yea  
Carried

2021-132 BY-LAW 2021-016-TO AMEND BY-LAW 2018-027

By-law No. 2021-016 being a by-law to amend By-law No. 2018-027 – The appointed members to the committee of adjustment for the Municipality of Calvin. This By-law received first, second, third and final reading on Tuesday, May 25, 2021 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Cross Yea  
Councillor Maxwell Yea  
Councillor Olmstead Yea  
Councillor Shippam Yea  
Mayor Pennell Yea  
Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Cross Yea  
Councillor Maxwell Yea  
Councillor Olmstead Yea  
Councillor Shippam Yea  
Mayor Pennell Yea  
Carried

Recorded Vote as per Electronic Meeting Best Practices

Third Reading

Councillor Cross Yea  
Councillor Maxwell Yea

Councillor Olmstead    Yea  
Councillor Shippam    Yea  
Mayor Pennell        Yea  
Carried

2021-118        BY-LAW 2021-014-TO ENTER INTO A LEASE AGREEMENT WITH DE LAGE LANDEN FINANCIAL SERVICES CANADA INC

By-law No. 2021-014 being a by-law to enter into a lease agreement with De Lage Landen Financial Services Canada Inc. for a 2021 Toshiba E-Studio 4515 AC Photocopier/Scanner/Printer. This By-law received third and final reading on Tuesday, May 25, 2021 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

Third Reading

Councillor Cross        Yea  
Councillor Maxwell    Yea  
Councillor Olmstead    Yea  
Councillor Shippam    Yea  
Mayor Pennell        Yea  
Carried

2021-119        BY-LAW 2021-013-TO ENTER INTO A BOUNDARY ROAD AGREEMENT WITH THE TOWNSHIP OF PAPINEAU-CAMERON

By-law No. 2021-013 being a by-law to authorize the Corporation of the Municipality of Calvin to enter into a Boundary Road agreement with the Corporation of the Township of Papineau-Cameron in the district of Nipissing, Province of Ontario, for the maintenance and repair of certain sections of the Boundary Road system between the municipalities herein. This By-law received third and final reading on Tuesday, May 25, 2021 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

Third Reading

Councillor Cross        Yea  
Councillor Maxwell    Yea  
Councillor Olmstead    Yea  
Councillor Shippam    Yea  
Mayor Pennell        Yea  
Carried

Councillor Maxwell did not shut off Video and Audio for discussion of Budget as there was no discussion regarding the Fire Department.

2021-133        BY-LAW 2021-017 TO SET TAX (TRANSITION) RATIOS FOR MUNICIPAL PURPOSES AND TO ADOPT NEW BUSINESS PROPERTY TAX POLICY

By-law No. 2021-017 being a by-law to set tax (transition) ratios for municipal purposes and to adopt new business property tax policy for eligible classes in the year 2021. This By-law received first and second reading on Tuesday, May 25, 2021. It will come before Council for a third and final reading at the Tuesday, June 8<sup>th</sup>, 2021 Regular Council Meeting.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Cross        Yea  
Councillor Maxwell    Yea

Councillor Olmstead Yea  
Councillor Shippam Yea  
Mayor Pennell Yea  
Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Cross Yea  
Councillor Maxwell Yea  
Councillor Olmstead Yea  
Councillor Shippam Yea  
Mayor Pennell Yea  
Carried

2021-134 BY-LAW 2021-018 TO ESTABLISH SALARY AND HOURLY REMUNERATION

By-law No. 2021-018 being a by-law to establish salary and hourly remuneration grid for officers and staff of the Corporation for 2021. This By-law received first and second reading on Tuesday, May 25, 2021. It will come before Council for a third and final reading at the Tuesday, June 8<sup>th</sup>, 2021 Regular Council Meeting.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Cross Yea  
Councillor Maxwell Yea  
Councillor Olmstead Yea  
Councillor Shippam Yea  
Mayor Pennell Yea  
Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Cross Yea  
Councillor Maxwell Yea  
Councillor Olmstead Yea  
Councillor Shippam Yea  
Mayor Pennell Yea  
Carried

2021-135 NORTH BAY-MATTAWA CONSERVATION AUTHORITY BOARD MEMBER APPOINTMENT

Moved by Coun Cross and seconded by Coun Maxwell As Councillor Dean Grant has resigned from his position as Councillor, he is no longer able to sit on as a Board Member to the North Bay-Mattawa Conservation Authority Board of Directors and the North Bay-Mattawa Source Protection Board of Directors; THEREFORE Sandy Cross shall be hereby appointed as our Board Member to the North Bay-Mattawa Source Protection Board of Directors for the remainder of the 2018 to 2022 Term of Council.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea  
Councillor Maxwell Yea  
Councillor Olmstead Yea  
Councillor Shippam Yea  
Mayor Pennell Yea  
Carried

2021-136 FUNDRAISERS TO SUSTAIN OUR COMMUNITY AND ORGANIZATIONS

Moved by Coun Olmstead and seconded by Coun Shippam that Council hereby requests Staff to contact the Ministry responsible for the Alcohol and Gaming of Ontario to seek their assistance in implementing an additional level of licensing which would permit small organizations to hold fundraisers as a method of sustaining our community and organizations; And further that all municipalities in Ontario are sent this resolution to seek their assistance in lobbying the Ministry.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

2021-137 DEAD-END ROAD KIDS BUSING

Moved by Coun Shippam and seconded by Coun Cross That Dead-End Road delegations be received from parents, video, site [www.durhamdeadendroadkids.ca](http://www.durhamdeadendroadkids.ca) and attached correspondence and; Whereas Dead-End Road Kids (cul-de-sacs, private roads) busing is being moved from long-time residential pick-ups; percentages of 830,000 Ontario based students impacted as Student Transportation Services (STS) citing buses shouldn't access private roads, do 3-point turns, or backups; kids are expected to walk 1-2 km twice daily (caregivers 4x) in the morning dark or narrow road shoulders, and with no "bus stop ahead" warning signage; Whereas parents report employment/housing is at risk as they must leave work to drop off/pick up children to avoid safety hazards of kids walking on highways unsupervised; secondary school youth reporting education at risk as missing class/affecting grades; children with disabilities are not helped (e.g. double amputee who needs bus stop moved 160 ft. and parents were told it's their "responsibility to get kids to bus safely"); Whereas parents are being told busing policy is schoolboard's, but schoolboard say its STS, who say it is the Governance Committee of Ministry of Transportation, but Ministry of Education say it's "transportation consortia who administer the policy"; and trustee, governance say cannot change policies, so parents appealing to police, press and Councils with respect to the dangers; and that an oncoming car killed 12 year old Cormac and injured his sister while waiting at a newly relocated bus stop at the base of a hill, and; Whereas STS have advised road improvements are the responsibility of municipalities, yet municipalities do not own the needed land, nor have millions of dollars to create 77m bus turnarounds, and; Whereas Ontario Transportation Funding is \$1 billion: Jan 27/20 Ministry said they'd improve student transportation, review funding formula; and given STS gets their funding by scoring well in reviews, and given Ministry establishing "Student Transportation Advisory Group" to hear STS sector expertise experience, and ideas; Now Therefore Be it Resolved that the Corporation of the Municipality of Calvin requests;

1. Exceptions to allow 3-point turns or backing up where necessary, to provide safer service to dead-end and private road kids, that policies be amended to reflect; and when not possible,
  2. Exceptions to allow indemnification agreements to access private land for bus turnarounds to keep bus stops safer and closer to prescribed 800m distance; and when not possible,
  3. "Bus Stop Ahead" warning signage be required to notify oncoming traffic, prior to STS moving common stops to main roadway and,
  4. STS be comprised of solutions like mini-buses, vans, taxis or public transit worked into funding formulas so that it does not negatively impact STS funding stats; and,
  5. Kid Key Performance Indicator (KPI) be included for Ministry "Effectiveness & Efficiency Follow Up Reviews", establishing benchmarks for responsive problem solving for kids & parents' busing concerns, and that this be an STS factor to receive funding; and,
  6. That the Province provide a "Parent Portal" for ongoing busing feedback of their STS, so families and kids can review/provide comments, especially during Ministry STS reviews and revisions to funding; and,
  7. That the Province have GPS tracking software to notify parents when children picked up/dropped off, and;
- That this Motion be distributed to Premier Doug Ford; Honourable Stephen Lecce, Minister of Education; Honourable

Caroline Mulroney, Minister of Transportation; Honourable Vic Fedeli, MPP; Honourable Anthony Rota, MP; all Ontario Municipalities; Rural Ontario Municipal Association (ROMA); Ontario Good Roads Association (OGRA); and Association of Municipalities of Ontario (AMO).

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

2021-138 JOINT AND SEVERAL LIABILITY

Moved by Coun Olmstead and seconded by Coun Maxwell Whereas for years municipalities have asked the Province of Ontario to address the issue of joint and several liability; And whereas in 2014 Randy Pettapiece, MPP for Perth-Wellington had introduced the following private member's resolution in the Ontario Legislature:

“That, in the opinion of this House, the government should protect taxpayers from higher property taxes by implementing a comprehensive long-term solution to reform joint and several liability insurance for municipalities by no later than June 2014, addressing the alarming rise in insurance premiums due to rising litigation and claims cost.”;

And whereas in 2019 Premier Doug Ford announced to the delegates of the Rural Ontario Municipal Association (ROMA) conference that his government was going to launch consultations into municipal concern about joint and several liability; And whereas in 2019 the Association of Municipalities of Ontario (AMO) made a submission to the Attorney General entitled “Toward a Reasonable Balance; Addressing growing municipal liability and insurance costs”; And Whereas the Corporation of the Municipality of Calvin, like other Ontario municipalities, has not heard the results of such consultation; And Whereas the Federation of Northern Ontario Municipalities (FONOM) has recently surveyed its members with respect to annual renewal of insurance the results of which indicated increases that ranged from 2% to 62%; And whereas this continuing trend of increasing insurance premiums is attributed to a number of factors including a hardening of the insurance marketplace and joint and several liability; And whereas this growing trend in increasing insurance premiums is both concerning and challenging to all municipalities continues to place a heavy burden on taxpayers; and draws money away from other municipal services;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Municipality of Calvin call on the Province of Ontario to:

- (i) Immediately resume, conclude or report, as the case may be, to all municipalities on consultations around joint and several liability;
- (ii) Adopt the options outlined by AMO in its submission to the Attorney General entitled “Toward a Reasonable Balance; Addressing growing municipal liability and insurance costs”; and
- (iii) Support a risk management approach from municipal governments in the pursuit of a more fair, reasonable and responsible system for liability.

And further that a copy of this resolution be sent electronically to the Honorable Doug Ford, Premier of Ontario; the Honorable Peter Bethlenfalvy, Minister of Finance; the Honourable Doug Downey, Attorney General; the Honourable Steve Clark; Minister of Municipal Affairs and Housing; the Honourable Vic Fedeli, MPP for Nipissing; the Association of the Municipalities of Ontario (AMO); the Federation of Northern Ontario Municipalities (FONOM); Rural Ontario Municipal Association (ROMA); City of North Bay; Township of Bonfield; Township of Chisholm; Township of Papineau-Cameron; Municipality of Mattawan; Town of Mattawa; Municipality of East Ferris; Township of South-Algonquin; Municipality of Temagami; and Municipality of West Nipissing.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea

Councillor Shippam     Yea  
Mayor Pennell         Yea  
Carried

2021-139         PROCLAIM JUNE 2021 AS PRIDE MONTH

Moved by Coun Cross and seconded by Coun Maxwell WHEREAS the month of June is recognized as Pride Month, in order to commemorate the Stonewall riots which occurred at the end of June 1969 in New York; AND WHEREAS during Pride Month, the world's Lesbian, Gay, Bisexual, Trans, Intersex, Queer, Questioning, Two Spirit communities (LGBTQ2St) and Allies come together to celebrate diversity and protest for the freedom to be themselves: to overcome prejudice, for inclusive policies and laws: and for the right to be accepted for who they are; AND WHEREAS although many strides have been made forward to educate peoples bias, there is still much work to be done in correcting adversity towards the LGBTQ2St communities. BE IT RESOLVED THAT the Council of Corporation of the Municipality of Calvin does hereby proclaim June 2021 as Pride Month and encourages residents to commit to continuing Awareness, inclusion, and acceptance for all members of our community regardless of gender identity, race, age and beliefs.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross         Yea  
Councillor Maxwell       Yea  
Councillor Olmstead     Yea  
Councillor Shippam       Yea  
Mayor Pennell            Yea  
Carried

2021-140         COMMUNITY SAFETY AND WELL BEING PLAN TOOL KIT

Moved by Coun Olmstead and seconded by Coun Shippam That Council hereby authorizes the Clerk-Treasurer to pay the Municipality of Calvin's share of the consultant costs associated with the development of a Community Safety and Well Being Plan Tool Kit. The estimated cost is \$3800 + HST and the Municipality of Calvin share would be 23% of this cost.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross         Yea  
Councillor Maxwell       Yea  
Councillor Olmstead     Yea  
Councillor Shippam       Yea  
Mayor Pennell            Yea  
Carried

2021-141         OPP DETACHMENT BOARD COMPOSITION

Moved by Coun Olmstead and seconded by Coun Cross That Council hereby authorizes the Clerk-Treasurer to submit a response to the Office of the Solicitor General by Monday, June 7<sup>th</sup>, 2021 with the Corporation of the Municipality of Calvin's recommended decision of the following OPP Detachment Board Composition as being the most viable for our area:

Group A – Mattawa, Mattawan, Papineau-Cameron, Calvin and Bonfield (Hwy 17 Corridor)

Group B – East Ferris, Chisholm, Powassan and Nipissing (Hwy 11 Corridor).

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross         Yea  
Councillor Maxwell       Yea  
Councillor Olmstead     Yea  
Councillor Shippam       Yea  
Mayor Pennell            Yea

Carried

Councillor Heather Olmstead turned off her video and audio at 8:38pm and turned it back on at 8:43pm

2021-142 DISBURSEMENTS

Moved by Coun Maxwell and seconded by Coun Shippam that the disbursements dated May 20, 2021 in the amount of \$29,332.01 and May 25, 2021 in the amount of \$35,029.14 be hereby authorized and passed for payment.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea	
Councillor Maxwell		Nay
Councillor Olmstead		Declared a Conflict
Councillor Shippam	Yea	
Mayor Pennell	Yea	

Carried

2021-143 ADJOURNMENT

Moved by Coun Maxwell and seconded by Coun Olmstead that this regular meeting of Council now be adjourned at 8:44 p.m.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2021-017

BEING A BY-LAW TO SET TAX (TRANSITION) RATIOS FOR MUNICIPAL PURPOSES AND TO ADOPT NEW BUSINESS PROPERTY TAX POLICY FOR ELIGIBLE CLASSES IN THE YEAR 2021.

WHEREAS pursuant to Section 308(4) Ch.25 of the Municipal Act, 2001, the Council of a single-tier municipality shall pass a by-law to establish the tax ratios for that year for the municipality.

AND WHEREAS the tax ratios determine the relative amount of taxation to be borne by each property class;

AND WHEREAS the property classes have been prescribed by the Minister of Finance pursuant to Section 7 of the Assessment Act, R.S.O 1990, c. A. 31, as amended;

AND WHEREAS the Province implemented a mandatory New Multi-Residential property class province-wide and it was activated for Calvin in the 2017 tax year with a default ratio of 1.0 and all municipalities set a tax ratio in 2017 for this new property class regardless of whether such properties exist within the municipality,

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin ENACTS AS FOLLOWS:

1. That for the taxation year 2021, the tax ratios for all property classes shall be;

a)	residential/farm	1.000000	
b)	multi-residential	0.000000	
c)	commercial	1.353400	
d)	industrial	2.632964	<i>Restricted (Provincial Threshold is 2.632964)</i>
e)	landfill	1.469615	
f)	pipelines	2.312600	
g)	farmlands	0.250000	
h)	managed forest	0.250000	
  
2. That tax reduction for:
  - a) Vacant land and excess land subclasses in the commercial property class is 30% (Municipal Portion ONLY)
  - b) Vacant land and excess land subclasses in the industrial property class is 35% (Municipal Portion ONLY)
  
3. That this by-law shall come into force and effect force on the date of its final passing.

READ A FIRST AND SECOND TIME THIS 25 DAY OF May, 2021

READ A THIRD TIME AND FINALLY PASSED BEFORE AN OPEN COUNCIL  
THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK-TREASURER

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2021-018

BEING A BY-LAW TO ESTABLISH SALARY AND HOURLY REMUNERATION GRID FOR OFFICERS AND STAFF OF THE CORPORATION FOR 2021.

WHEREAS, pursuant to the Municipal Act, 2001, c. 25. Part VI, as amended, the Council of the Corporation of the Municipality of Calvin may pass a by-law for fixing the remuneration of its officers and employees of the Corporation.

AND WHEREAS the Council has deemed it desirable to pass such a by-law;

NOW THEREFORE THE COUNCIL OF THE MUNICIPALITY OF CALVIN HEREBY ENACTS AS FOLLOWS:

1. That the salary and hourly remuneration pay grid for the positions of Officers and Employees of the Corporation be hereby fixed for 2021 as per Schedule “A” which is attached and becomes part of this by-law.
2. That any previous by-laws or resolutions pertaining to the remuneration of Officers and Employees of the Corporation are hereby repealed.

Read a first time this 25<sup>th</sup> day of May 2021.

Read a second time this 25<sup>th</sup> day of May 2021.

Read a third time and finally passed in open council this \_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK-TREASURER

Schedule "A"  
To By-Law No. 2021-018  
**Position Rates 2021**

	<b>COUNCIL MEMBERS</b>				
1.	Mayor and Deputy Mayor	<i>As per By-law 2018-003</i>		<i>Review every 4 years</i>	<i>Next 2022</i>
2.	Councillor	<i>As per By-law 2018-003</i>		<i>Review every 4 years</i>	<i>Next 2022</i>
	<b>SALARIED EMPLOYEES</b>				
1.	Clerk-Treasurer	\$47,675	to	\$73,835	<i>Annually</i>
	<b>FULL-TIME EMPLOYEES</b>				
1.	Road Superintendent	\$21.78	to	\$33.74	<i>Hourly</i>
2.	Equipment Operator - Roads	\$18.68	to	\$26.00	<i>Hourly</i>
3.	Deputy Clerk-Treasurer	\$18.68	to	\$27.80	<i>Hourly</i>
4.	Administrative Assistant	\$16.73	to	\$24.19	<i>Hourly</i>
	<b>PART-TIME EMPLOYEES</b>				
1.	Fire Chief Building Inspector	\$19.20	to	\$30.42	<i>Hourly</i>
2.	Shared Chief Building Official	\$22.86	to	\$45.00	<i>Hourly</i>
3.	Deputy Clerk-Treasurer	\$18.68	to	\$27.80	<i>Hourly</i>
4.	Municipal Enforcement Officer Animal Control Officer Landfill Superintendent Recreation Superintendent Cemetery Superintendent Deputy Fire Chief	\$18.68	to	\$26.00	<i>Hourly</i>
5.	Equipment Operator - Roads	\$18.68	to	\$26.00	<i>Hourly</i>
6.	Labourer/Custodian – General, all dept.	\$15.95	to	\$22.10	<i>Hourly</i>
7.	Administrative Assistant	\$16.73	to	\$24.19	<i>Hourly</i>
8.	Emergency Management – Primary and Alternate Coordinator Designated Officer	\$16.73	to	\$21.25	<i>Hourly</i>
9.	Student (under 18) /Year Round	Min Wage	to	\$13.74	<i>Hourly</i>
10.	Student (under 18) /Seasonal	Min Wage	to	\$13.74	<i>Hourly</i>
11.	Student (over 18)	Min Wage	to	\$14.61	<i>Hourly</i>

2019 added Deputy Fire Chief and Emergency Management Coordinator(s); 2020 added Designated Officer

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

**MEMO**

**TO:** Council  
**FROM:** Cindy Pigeau - Clerk-Treasurer  
**SUBJECT:** 2021 Proposed FINAL Budget  
**DATE:** Tuesday June 8/21

Preliminary numbers were reviewed by Council at their regular meetings of April 27/21, May 11/21 and May 25/21.

The Preliminary included all usual Operating Costs, the decided changes to the overall payroll grid; anticipated revenues (not including property taxes) with the exception of the ICIP-COVID Grant.(The ICIP-COVID Grant has now been added in this FINAL budget version after confirmation to proceed with tendering. TPON Agreement Documents have still not been received nor signed at this point); a decrease in Provincial OMPF funding.

The preliminary budget presented a 13.65% levy increase over the 2020 budget. However, with the addition of the ICIP-COVID Grant the final budget presented a 5.15% levy increase over the 2020 budget and a 4.21% Tax Rate increase to the Residential Property Class.

Council considered the reality of increasing fixed costs, decreasing provincial funding, borrowing for capital purchases, competition for infrastructure funding grants, and future potential costs for local nursing homes when considering the Preliminary Budget.

The Clerk-Treasurer was asked by Council to remove the transfer to reserves for the recreation department in relation to the purchase of the furnace for the rink building.

The Accountant was also asked to look over this final version of the budget. Suggestions to add in the interest from the OCIF grant be included in the revenues, Proceeds from the disposal of the old photocopier under the capital lease be included in the revenues, the blue box recycling revenues be increased to \$11,340 from \$10,000, the estimated amount charged on tax arrears throughout the year be increased to \$15,000 from \$14,000, values for the interest and principal for the old photocopier lease be included in expenses.

The OWDCP payments have also been increased from \$1886 to \$2815 due to a new Wildlife Investigation being completed.

The Proposed FINAL budget presented here, includes all changes as per above.

Budget Package:

- 1) Proposed Final Budget
- 2) Proposed Final Budget with original fire department deductions put back into budget
- 2) Capital Budget
- 3) Operating Budget
- 4) 2021 Estimated Municipal Requisition
- 5) Proposed By-law No. 2021-019 to adopt 2021 tax rates and annual budget

Respectfully submitted;

Cindy Pigeau;  
Clerk-Treasurer



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**2021 Proposed FINAL BUDGET Highlights**

June 8/21

a) **Proposed FINAL Budget 2021**

- 2021 Tax Levy \$ 1,339,292
- 2020 Tax Levy \$ 1,273,750
- **Tax Levy** increase 5.15% over 2020
- **Tax Rate** increase of 4.21% to Residential property
- **Tax Rate** increase of 3.36% to Commercial property

b) **2021 Total Current Value Assessment**

**(CVA) is \$91,382,000** (increase of 0.42% over 2020)

- 2020 CVA was \$91,003,600
- 2019 CVA was \$86,327,909
- Residential CVA increased 1.07%
- Commercial CVA increased 0.00%
- Industrial CVA increased 0.00%
- 2021 Tax Rates will be applied to the CVA (tax rate multiplied by CVA). Final tax billing will reflect the combined change to CVA and Tax Rates.

c) **Ontario Municipal Partnership Fund**

Represents the funding provided to the municipality by the Province to “offset” the responsibilities downloaded to municipalities in 1998. This provincial funding has been reduced gradually from \$503,000 in 2008 to \$191,000 for 2021. Provincial (OMPF) funding to Calvin has been decreased by over 62.03% since 2008.

d) Review Board/Fixed charges for 2021

2021 Board/Fixed Costs have changed as follows:

	<u>2020</u>	<u>2021</u>	<u>%chg</u>
<b><u>Revenues</u></b>	-	-	-
OMPF	<b>192,500</b>	<b>191,000</b>	-0.78
<b><u>Fixed Costs - Boards</u></b>			
Health Unit	18,634	17,133	-8.06
DNSSAB	237,881	242,459	1.92
Cassellholme	48,228	50,357	4.41
Planning Board	2,500	2,500	0.00
Conserv Auth.	9,913	10,362	4.53
MPAC	13,650	13,554	-0.70
Policing	102,430	93,872	-8.35
<b>Total</b>	<b>433,236</b>	<b>430,237</b>	
<b><u>Cost to Taxpayer</u></b>			
Fixed Costs	433,236	430,237	
		-	
Less OMPF Revenues	-192,500	191,000	
<b>Total Chg to Taxpayer</b>	<b>240,736</b>	<b>239,237</b>	<b>-0.62</b>

e) **Hospital Commitment**

- **Physician Recruitment** \$1250 and **Physician Incentive** \$1250 committed annually over 6 years (2020/21)

f) **Use of 2020 Surplus of \$145,236 - Applied in 2021**

**Budget as follows**

● To Fire Reserves	\$ 25,029
● To Road Reserve	\$ 30,000
● To Working Reserve for Server	\$ 5,000
● To Reserve for Mattawa Seniors Home	\$ 23,136
● To Landfill Reserves for Landfill Closure	\$ 20,000
● To Recreation Reserves for Capital Maintenance and Equipment Replacement	\$ 5,000
● <u>Use to offset 2021 taxation</u>	<u>\$ 37,071</u>
Total	\$ 145,236

g) **Proposed use of Federal Gas Tax Funds and Reserve Funds**

- **\$0 of Federal Gas Tax Funds** to budget in 2021. Under the Agreement municipalities have 5 years after the money is received to use it. Current Balance; \$134,277. **To be received in 2021; \$32,730.04 plus a one-time top up of \$31,464.31** Use of this fund to be addressed in future budgets for infrastructure needs.
- **Working Reserves** - \$15,000 to budget for AODA Compliance, Modernization of Website and Cyber Security, \$30,000 for Costs Associated with Integrity Commissioner Investigations.

h) **Capital Budget - \$296,000**

2021 Capital Expenditures include:

- **\$10,000** in Administration for the AODA compliance and Modernization of Website

- **\$14,000** in Fire for 2 sets bunker gear, Gas Detector Bump Testing (\$6500 but \$5000 is from TC Energy Grant), Forestry Hose and Attack Line (\$2000)
- **\$235,000** in Roads for Guard Rails for 3 Bridges (Whalley, Carruthers and Cross – Estimated at \$135,000) (OCIF), Replacement of Roof and Siding for Public Works Garage (ICIP-COVID Grant \$100,000)
- **\$30,000** in Roads for annual roads gravelling
- **\$7,000** in Recreation for purchase of Snow Blower and New Video Cameras (Both Completed Projects)

**2021 Proposed FINAL Budget**  
**2021 YEAR OVER 2020 YEAR**  
**TAXATION CHANGE DEMONSTRATED**

**Note that this is for demonstration purposes only.** Properties will be affected differently within the municipality depending on any change (+/-) to the Current Value Assessment (CVA) of each particular property, or any change to the property class.

**Demonstration of 2021 Tax Impact on Residential Properties**  
**2021 Levy \$1,339,292**

	<u>2021 Tax Rates</u>		<u>2020 Tax Rates</u>	
	<u>Municipal</u>	<u>School</u>	<u>Municipal</u>	<u>School</u>
Res/Farm	<b>0.01043245</b>	<b>0.00153000</b>	0.00994927	0.00153000
Com Occ	<b>0.01411928</b>	<b>0.00601963</b>	0.01346534	0.00601963
Comm Vt	<b>0.00988350</b>	<b>0.00601963</b>	0.00942574	0.00601963
Indus Occ	<b>0.02683217</b>	<b>0.00880000</b>	0.02619607	0.00980000
Indus Vt	<b>0.01744091</b>	<b>0.00880000</b>	0.01702745	0.00980000
Pipeline	<b>0.02412608</b>	<b>0.00880000</b>	0.02300868	0.00907364
Farmlands	<b>0.00260812</b>	<b>0.00038250</b>	0.00248732	0.00038250
ManForest	<b>0.00260812</b>	<b>0.00038250</b>	0.00248732	0.00038250
Landfill	<b>0.01533169</b>	<b>0.00584711</b>	0.0146216	0.00584711

## **EXAMPLE #1**

2021 Levy increase is approximately 5.15% over 2020

Overall Residential Tax Rate increase is approximately 4.21%

### **Using a Residential Property with a 2020 CVA of \$250,000 for Demonstration**

- A ratepayer with a home assessed at \$250,000 **in 2020**, using 2020 tax rates, paid a total of **\$2869.82** in property taxes inclusive of School taxes.

*Demonstrating Calculation of 2020 Tax Rates to this property:*

<b><u>Municipal Tax</u></b>	<b><u>School Tax</u></b>	<b><u>Total Tax</u></b>
\$250,000 x 0.00994927 = \$2487.32	\$250,000 x 0.00153000 = \$382.50	\$2869.82

- 
- That same ratepayer **in 2021**, with the average CVA increase (1.06%) would now have a home with a CVA of approximately \$252,650 and, applying 2021 tax rates, would pay a total of **\$3022.31**\*\* in property taxes inclusive of school taxes.

*Demonstrating Calculation of 2020 Tax Rates to this property:*

<b><u>Municipal Tax</u></b>	<b><u>School Tax</u></b>	<b><u>Total Tax</u></b>
\$252,650 x 0.01043245 = \$2635.76	\$252,650 x 0.00153000 = \$386.55	\$3022.31

\*\*Demonstrates the amount that this particular property owner may expect to pay in 2021. In this case approximately \$152.49 per year **more** than in 2020 (\$12.71 **more** per month). Please note that all properties will be effected differently depending on CVA change (+/-) which MPAC determines through property values/sales, along with any improvements or changes to the property since last assessed.

## **EXAMPLE #2**

2021 Levy increase is approximately 5.15% over 2020

Overall Residential Tax Rate increase is approximately 4.21%

### **Using a Residential Property with a 2020 CVA of \$200,000 for Demonstration**

- A ratepayer with a home assessed at \$200,000 **in 2020**, using 2020 tax rates, paid a total of **\$2295.85** in property taxes inclusive of School taxes.

*Demonstrating Calculation of 2020 Tax Rates to this property:*

<b><u>Municipal Tax</u></b>	<b><u>School Tax</u></b>	<b><u>Total Tax</u></b>
\$200,000 x 0.00994927 = \$1989.85	\$200,000 x 0.00153000 = \$306.00	\$2295.85

- 
- That same ratepayer **in 2021**, with the average CVA increase (1.06%) would now have a home with a CVA of approximately \$202,120 and, applying 2021 tax rates, would pay a total of **\$2417.85**\*\* in property taxes inclusive of school taxes.

*Demonstrating Calculation of 2021 Tax Rates to this property:*

<b><u>Municipal Tax</u></b>	<b><u>School Tax</u></b>	<b><u>Total Tax</u></b>
\$202,120 x 0.01043245 = \$2108.61	\$202,120 x 0.00153000= \$309.24	\$2417.85

\*\*Demonstrates the amount that this particular property owner may expect to pay in 2021. In this case approximately \$122.00 per year **more** than in 2020 (\$10.17 **more** per month). Please note that all properties will be effected differently depending on CVA change (+/-) which MPAC determines through property values/sales, along with any improvements or changes to the property since last assessed.

CORPORATION OF THE MUNICIPALITY OF CALVIN

2021 PRELIMINARY BUDGET

		2021 BUDGET	2020 BUDGET	DIFF Yr/Yr	
<b>2021 FINAL</b>		<b>Capital Costs</b>	296,000	909,239	-613,239
	COLA is 1.1% Jan 2020 to Jan 2021 as per Stats Can April 2021	<b>Operating Costs</b>	1,750,168	1,716,242	33,926
<b>REVENUES</b>		Check	2,046,168	2,046,168	
<b>Account</b>		<b>BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET</b>	
		<b>2021</b>	<b>2020</b>	<b>2020</b>	
1	140101110 Taxation General Levy		(1,245,065)	(1,273,750)	
2	Calculated from Original Returned MPAC Roll				12,738
	PLUS 1% capital specific levy increase based on previous years levy, dedicated to increasing funding available for capital assets. As identified in Asset Management Plan. (2018 Levy was \$1,269,846 x1% = \$12,698, 2019 Levy was \$1,331,317 x 1% = \$13,313, 2020 Levy was \$1,273,750 x 1% = \$12,737.50)				
3	140101111 Supplementary /Omitted		(2,268)		
	Additions and/or CVA Omitted or Added to MPAC Roll During the Year				
4	140101113 Railway Taxation	(5,239)	(5,239)	(5,239)	
	CPR Taxes - estimated				
5	140101115 Payments in Lieu		(30,000)		
	Payments Received in Lieu of Tax included in General Levy (eg. Sam Park/CEC, MTO or MNR Property)				
6		(5,239)	(1,282,572)	(1,278,989)	
7	<b>ONTARIO CONDITIONAL GRANTS</b>				
8	140103117 OMPF	(191,000)	(192,500)	(192,500)	
	OMP is a base grant paid quarterly to eligible municipalities to offset costs of services transferred from the Province under the LSR initiative (1998). The amounts are determined by a formula set by the Province. Our base OMPF for 2020 was 192,500, 2019 was 194,400, 2018 is \$194,900, 2017 was \$201,700. Our <b>2021 base OMPF has been set by the Province at \$191,000 - 0.78% Reduction.</b>				
10	140104124 Infrastructure Grants	(100,556)	0	0	
	OCIF Grant - Formula Based (\$50,000 for 2021 and \$50,556 for 2020 - including interest) Being Used for Traffic Barriers for the Whalley, Cruethers and Cross Bridges. NOTE: Top Up Based - No longer available as of 2019. Replaced by Investing in Canada Infrastructure Program: Rural & Northern Stream, Formula Based is still available				
11		(291,556)	(192,500)	(192,500)	
12					
13	14000104120 Fire Grant Provincial	(9,700)	(9,943)	(5,000)	
	Annual estimate for MTO & MNR calls (based on 5 yr history), <b>TPON Fire Grant for \$4,700 for Online Training &amp; laptops</b>				
14	140104121 Livestock Grant Prov	(2,345)	(926)	0	
	Reimbursements under the Wildlife Compensation Program OMAFRA				
15	140104122 Library Provincial	(1,177)	(1,177)	(1,177)	
	Funds which we apply for from the province and then forward to John Dixon Public Library as per our user agreement				
16	140104123 Other Provincial/Federal Grants	(141,256)	(34,700)	0	
	\$5,000 Payment from OCLIF (Cannabis Fund) - Not Included in 2021 Revenue and deferred for future use. Covid 19 Funding \$20,000 Received December 2020 for 2021 and \$21,256 - Received Installments May 1 and November 1, 2021. <b>ICIP-COVID Grant of \$100,000 (Agreement has not been provided and signed yet from Province)</b>				
17	140104125 Drainage Prov Grants	(6,700)	(4,560)	(5,500)	
	Estimated 50% of Costs to Employ Drainage Superintendent for 2021 (\$3500) - Potential Drainage Clean Out (Carmichael) Grant (Est. \$5K)				
18		(161,178)	(51,306)	(11,677)	
19	<b>POA REVENUE</b>				
20	140105126 CEMC Revenue	0	0	0	
	Planning to alternate years hosting mock disaster with Pap-Cam. Calvin Host 2021. No invoicing between municipalities.				
21	140105127 Provincial Offences Act	0	(789)	(200)	
	Calvin's expected portion of POA fines estimated for 2021. No Revenue is expected in 2021. We may actually have to pay.				
22		0	(789)	(200)	
23	<b>USER FEES AND SERVICE CHARGES</b>				
24	140106130 Cemetery Revenue	(800)	(4,039)	(800)	
	Sale of plots, portion of markers etc. Estimated based on avg of 6 yrs.				
25	140106131 Recreation Revenue	(800)	(1,655)	(800)	
	Estimated 2020 Hall rental (\$100). This account to also include internal revenue for use of Gas (from Rec Gas Tank) to other departments (eg. Fire, Roads). Any monies raised from fundraising, if any.				
26		(1,600)	(5,694)	(1,600)	
27	<b>LICENSES, PERMITS, FEES</b>				
28	140107140 Building Permits	(4,000)	(6,710)	(4,000)	
	Expected average demand for permits in 2021. Past 3 years - 2018 - \$7106, 2019-\$4050, 2020 - \$6635				
29	140107144 Election Revenue	0		0	
30	140107143 Gen. Govt. Revenue	(3,554)	(40,606)	(39,239)	
	Spectrum annual fee for tower at landfill site. Line Fences Act. NSF cheques, Film Rental Fees, etc. (2020 Received Last Ever Guardian Cheque from Tax Sale - Province now keeps any excess funds), Donation from Mayor Ian Pennell for Go Forward Strategy, <b>\$544 RE Proceeds from Disposal of Old Photocopier under Capital Lease.</b>				
31	140107145 911 Revenues	(35)	(70)	(35)	
	Installation of new signs if required				
32	140107146 Fire Dept Revenue	(6,500)	(588)	(3,000)	
	<b>Donations to Dept for Services provided. TC Energy Grant for \$5K - used to pay for Gas Detectors,</b>				
33	140107148 Fire Dept. Agreements	(3,273)	(4,498)	(4,158)	
	Lauder Twp residents @ \$93 ea x 23/Canadian Ecology Centre \$1041.50 - CUT IN HALF AS REQUESTED BY CEC FOR 2021 DUE TO PANDEMIC (to review and increase by December CPI annually going forward). Increase in annual from \$75 to \$90 per household in 2016 for Lauder (increased by CPI in 2021).				
35	140107151 Road Vehicle Truck Credits	(450)	(2,160)	(1,350)	
36	140107153 Road Vehicle Loader/Hoe Credit	(6,750)	(2,340)	(8,750)	
37	140107155 Aggregates Revenue	(1,700)	(2,020)	(1,481)	
	Funds to municipality from Aggregate Trust generated from Registered gravel pits within the municipality. 2008 was the first year of this Trust. There has also been minimal aggregate activity. Rec'd for 2020-\$2019 2019 - \$2580, 2018 - \$1800, 2017 - \$1525, 2016 - \$1479, 2015 - \$838, 2014 - \$665, 2013 - \$2445, 2012 - \$2884. Used average of 6 previous years				

38	140107156 Road Non-machine Revenue	Outside Revenue - 2020 - Used our Trucks to Haul Gravel/Sand, Grading of Graham Road for NBMCA, Fire Wood sold.	(500)	(2,904)	(500)
39	140107160 Landfill Site	Algonquin Park (\$2000) - to be reviewed before Dec 31, 2021 ( 5 year contract with CPI Increase?), CEC (\$0.00 AS REQUESTED BY CEC for 20921 DUE TO PANDEMIC - tipping Fees only - Estimated to be \$600.00 - to be increased by December CPI annually), Samuel de Champlain Park (\$0) plus tipping fees (\$3500). 12 bins Columbia F.P. (\$150 ea), plus household tipping fees/fridge disposal/shingles (\$700).	(8,500)	(14,201)	(11,000)
40	140107161 Blue Box Recycling Revenue	Metal, tires, WEEE, Blue Box for 2021 estimated at \$11,339, 2020 is \$9,815, 2019 is \$12,305. <b>We no longer receive funding for Tires or WEEE.</b>	(11,340)	(9,815)	(10,000)
43	140107172 Tax Cert., Maps, Copies, Faxes	Estimated based on 2020 Budget	(500)	(279)	(500)
44	140107175 Zoning Amendments	Estimating one ZBLA and one Minor Variance	(1,570)	0	(1,570)
45			(48,672)	(86,190)	(85,583)
46	<b>PENALTIES AND INTEREST</b>				
47	140108180 Penalty and Interest	Estimated amount charged on tax arrears throughout the year.	(15,000)	(14,003)	(15,000)
48			(15,000)	(14,003)	(15,000)
49	<b>OTHER REVENUE</b>				
51	140109185 Investment Income	Interest rates remain low on GIC's. Renewed Every 6 months now, Bank Interest.	(5,000)	(11,045)	(7,000)
52	140110191 Bank Loan Proceeds				
53	140110192 Transfer from Reserves Roads				0
54	140110193 Transfer from Reserves	Drainage Work estimated to be done in 2021 - 5K for Carmichael. No transfer from reserves needed.	0	(12,000)	(12,000)
55	140110194 Transfer from Reserves Fire		0		0
56	140110195 Transfer from Reserves Landfill	Reserves for landfill monitoring purposes. Next Report due in 2021.	(2,200)		0
57	140110197 Transfer from Reserves Mattawa Hospital Funds	FINAL payment from reserve 2015. (obligation complete)	0	0	0
58	140110198 Transfer from Reserves-Gas Tax	Federal Gas Tax Amount for 2021 = \$32,730.04. Gas Tax Top Up of \$31,434.00 will be received in 2021 and not spent yet. Gas Tax funds available (including the above noted) \$168,000.			
59	140110199 Surplus from previous Yr.	Surplus 2019 was \$233,865 and in 2020 was \$145,236 (Note - Operating and Capital Budgets will also reflect any surplus applied)	(145,236)	(233,865)	(233,865)
60	140110203 Transfer from Working Funds Reserves	As of January 1, 2021, balance at \$233,838, Transfer \$15000 for AODA Compliance, Modernization of Website and Cyber Security, <b>Additional Costs associated with Integrity Commissioner Investigations.</b>	(45,000)	(675)	(5,000)
62			(197,436)	(257,585)	(257,865)
63		<b>TOTAL REVENUES</b>	<b>(720,681)</b>	<b>(1,890,640)</b>	<b>(1,843,414)</b>
64	<b>EXPENDITURES</b>				
65	<b>COUNCIL</b>				
66	15010100 Council fees	Paid monthly to Mayor and Councillors. Council is paid only for meetings attended. Increase to allow for potentially 12 special Council meetings (6 Strategic Plan Meetings and 6 extra special meetings (already have had 3 special meetings and 2 Strat Plan Meetings)	42,600	38,407	37,500
67	150100102 Mileage/Meals/Misc Expenses	Travel costs and meal allowances for meetings etc, other misc. expenses, Training Costs (2K)	3,000	453	800
68	150100104 EHT	1.95% approx of Total Salary	831	728	750
69	150100106 Integrity Commissioner	Costs associated with the use of the Integrity Commissioner	45,000	5143.62	15000
70	150100113 CPP	CPP	1,068		770
70			92,499	44,732	54,820
71	<b>ADMINISTRATION</b>				
72	150101100 Salaries and Benefits		106,883	104,339	103,562
72		Includes 2 FT. and 26 hrs/yr H&S Rep			
73	15010101 Materials and Supplies	Office supplies & forms, Alarm System/Answering Service, employee expenses.	5,000	4,969	5,000
74	15010102 Mileage Expenses	Administration staff estimated use of personal vehicle.	1,000	706	1,000
75	150101103 Telephone and Fax	Monthly costs (\$310 x12 mths = \$3720)	3,720	2,299	3,660
76	150101104 WSIB & EHT	5.28% approx of Total Salary	5,650	5,467	5,468
77	150101105 Seminars, Workshops and Training	2021 Cindy Pigeau enrolled in the MLP Program Unit 3 AMCTO \$500 (online) and to enroll in MLP Program Unit 4 in Fall Session (\$500). Plus \$1000 Workshops/Training - Elections Training in the Fal (\$1000).	3,000	1,142	1,500
78	150101106 Misc. and Memberships	Costs for annual memberships (AMO, FONOM, AMCTO etc), radio license (\$350), ePay License \$14.88/mth for support (ongoing), other misc. advertising or published notices, small misc. expenses, bereavements, E4M HR Policies Prepared, <b>Tool kit for Community Safety and Well Being Plan</b>	8,000	2,936	2,100
79	150101110 Services				0
80	150101113 CPP & EI	6.66% approx of total salary	7,350	6,889	6,901

81	150101114 Group Ins.	Approx \$983/mth increase received in September - approximately 5% from Sept to Dec plus wage increase	12,020	11,495	12,020
	150101115 Computer Expenses	Total support costs for Vadim system (\$8638). Cartridges for printers, parts, antivirus updates, outside services not provided by VADIM, \$8400 annual costs for Progressive plus extra \$3000 if required. Includes \$350.30/mth for wireless internet. Software support for CityWide Software (\$2542, Scan to see what needed to be done to website for AODA compliance (\$550.00) - UPGRADES FOR CYBER SECURITY - ESTIMATED AT \$5K	30,550	22,249	21,000
82					
83	150101116 Auditor	Grant Thornton Auditors , audit planning, prep and onsite testing, general questions re: legislation and accounting. M. Robinson re: accounting assistance for more complex adjustments, FIR, O.REG Report 284/09.	15,500	15,186	15,000
84	150101117 Copier	NEW 5 yr Lease (to Apr 2026) copier/fax/scanner/printer @\$182/mth (\$2188/yr) plus non-refundable portion of HST, plus copy and monthly maintenance/service charges. Size of monthly flyer has increased - requiring more copies.	3,500	2,656	1,700
85	150101118 Office Repairs	Carpet cleaning twice year. Other repairs as required.	250	80	250
86	150101119 Donations	Reduced from \$500 to \$40 to try to help reduce costs (Covid 19)	40	0	40
87	150101120 Lawyer Fees	Estimated cost for legal counsel/advice, drafts of new complex By-laws etc.	4,200	4,195	4,000
88	150101121 Election				0
89	150101123 Bank Chg, Interest	Based on past 4 yr avg.	1,900	1,298	1,900
	150101125 Tax Registration	Tax Sale Process		1,151	0
90	150101126 Tax Write Offs	Estimated adjustments \$4000.	4,000	1,912	4,000
91	150101132 Capital Expenditures	Upgrades to Website - Required for AODA, Modernization of Website	10,000	4,977	5,000
92	150101133 Transfer to Reserves - working Funds	Transfer \$5000 for Server replacement from Surplus,	5,000	138,313	138,313
93	150101169 Insurance	MIS Municipal Insurance Services. Re-tendered in 2016 to Feb 2020 (with 2 yr renewal option) Two Year Renewal Option Taken	10,368	9,102	9,212
94	150101171 Postage	Stamps, mail flyers 1/mth @ \$46/mth, tax billing, courier	2,000	1,914	2,500
95	150101174 Health and Safety	All expenditures for all departments related to Health and Safety (eg. extinguisher inspections, PPE, Supervisor/Management training course, H & S Rep course if necessary, materials, signage, safety equipment etc.)	2,500	3,807	2,000
96	150101187 Employee Pension Expense	All Departments are included here. Includes wage adjustments in this total. Pension Fee 2021-22 is \$750	9,000	8,642	8,900
97	150101188 FCM-MAMP Project	Project Completed in 2019, Funding Received in 2020. Application made in September 2020 for Phase 2 - Still waiting to hear if application approved.	\$ -		0
98	150101189 INTEREST PHOTOCOPIER LEASE	Interest on old photocopier under capital lease for January to May	10	49	
99	151200405 PRINCIPAL PHOTOCOPIER LEASE	Principal repayment on old photocopier lease - (full year-end 2020 balance)	1,081	1,264	
100					
101			252,522	355,725	355,026
102	<b>FIRE DEPT.</b>				
103	150200100 Salaries and Benefits	Volunteer points increase \$2500 in 2020. Volunteer points were increased by \$1000 in 2019 - Total now \$32,500. 0.5 hours/wk for cleaning of building	49,002	45,245	46,797
104	150200101 Materials and Supplies	Medical Supplies, Fire Hall Supplies, Firefighter Gear & Safety Equipment (including cleaning and repairs).	11,000	11,816	8,200
105	150200102 Vehicle & Mileage Expense	All expenses related to vehicles and equipment associated with vehicles (including testing, fuel, safety inspections, repairs and maintenance). (additions for 2021 -AFF Foam \$400, )	13,500	10,453	9,500
106	150200104 WSIB & EHT	approx 5.28% of wages plus WSIB for Vol. FF	4,150	3,844	4,000
107	1500200106 Misc	Courier, Food, Firefighter Appreciation (including clothing), Firefighter Awards, other nonspecific items	5,900	4,690	5,000
108	150200107 Hydro		1,300	1,049	1,800
109	150200108 Heating Fuel	Heating fuel, repairs and maintenance to heating system	3,800	2,930	4,800
110	150200109 Equip. Charges Internal				0
111	150200113 CPP & EI	Approx 2.2% of department salaries	1,500	928	1,000
112	150200114 Group Insurance				
113	150200132 Capital Expenditures	2 Sets bunker Gear (\$5500). Gas Detector Bump Testing (\$6500 but \$5K is from TC ENERGY GRANT - RECEIVED IN 2020 AND USED/PURCHASED IN 2021), Forestry Hose and Attack line (\$2000)	14,000	4,900	5,300
114	150200133 Transfer to Reserves	2020 Fire Revenues from 2020 surplus (\$15029), \$10,000 to Reserves for Fire Truck.	25,029	22,386	22,386
115	150200134 Memberships	Mutual aid, Fire fighters Assoc, Fire Chiefs Assoc. etc	720	359	720
116	150200135 Building Maintenance	Repairs, painting, wiring interior hall. Interior hall painting, roof repair	1,600	209	1,600
117	150200136 Breathing Air and Oxygen	Bottle refills, 1/2 share of system modifications & repairs with Pap-Cam. Required hydrostatic testing on cascade system cylinders mandatory every 5 yrs (next 2022), BA bottles hydro testing (varies per year). Service contract BA's approximately \$1000.	2,900	5,518	4,975
118	150200137 Communications	Paging (\$750), phones, radio license (\$673.52), batteries (\$322.46), dispatcher (\$1440), radios (\$750). Service/maint \$800/yr split 50/50 between fire and roads, other misc requirements.	5,000	3,900	5,500
119	150200138 Training	Outside training, workshops and courses. Bringing in outside services to provide specialized training. Training centre at landfill site. NFPA training standards requirements. ONLINE TRAINING, Laptops for training - \$4700 GRANT RECEIVED FROM TPON FOR ONLINE TRAINING	5,000	3,310	5,000
120	150200139 Fire Prevention	Pamphlets, brochures, smoke detectors, CO detectors, public event, advertising etc.	500	183	300

121	150200140 Payments to Other Fire Dept				
122	150200142 Forest Fire Expense	MNR Forest Fire Agreement. No longer have an expiry date, to be reviewed by Mar 31/20 - Done)	660	657	650
123	150200169 Insurance	Additional Fire Fighter Coverage added in Sept 2020	6,961	6,781	6,538
124	150200402 Loan payment	Fire Truck Purchased 2015 (Debenture) - to be completed June 2025.	20,000	20,000	20,000
125	150200404 Interest Fire Truck	Fire Truck Interest on Debenture Loan 2021	2,040	2,507	2,507
126	150200187 Fire Pension Exp				
127			174,562	151,667	156,573
128	<b>Community Emergency Measures</b>				
129	150210100 Salaries and Benefits	CEMC \$2000.	2,000	1,432	2,000
130	150210101 Mileage and Supplies	CEMC Mileage and Services	1,500	60	1,500
131	150210104 WSIB & EHT	Approx 4% of Dept salary	75	63	75
132	150210110 Services		0		0
133	150210113 CPP & EI	Approx 7% of Salary for dept.	112	34	112
134	050210138 Training		2,000	183	2,000
135	150210133 Transfer to Reserves	Reserve fund for emergency management from surplus. Has \$3007 opening 2018	0		0
136			5,687	1,772	5,687
137	<b>ROAD DEPARTMENT</b>				
138	<b>ROADS OVERHEAD</b>				
139	150300100 Salaries and Benefits	All roads wages are included in this G/L account for Budget purposes.	123,857	121,045	120,004
140	150300101 Material and Supplies	All to Office & Shop Expense			
141	150300102 Mileage Expense	Approx \$12,000/yr Based on mileage per month submitted to A/P	12,000	11,647	11,600
142	150300103 Telephone, Cell	Garage phone, Cell phone (based on Calls approx \$75/mth)and calls (road super)	1,500	1,402	1,500
143	150300104 WSIB& EHT	All Road dept included here. 5.28% of Total Salaries	6,540	6,265	6,545
144	150300105 Seminars, Workshops, Memberships	Includes training (eg. Propane/every three years beginning 2017 @\$135 approx p.p., wheel end course, grader operator, plow operator)	2,000	1,738	2,000
145	150300106 Misc				
146	150300107 Hydro		1,800	1,382	1,800
147	150300108 Heating Fuel	Garage and Sand dome (Estimated)	8,600	8,595	8,600
148	150300110 Services Roads		500	445	
149	150300113 CPP & EI	All roads Dept included here. Approx 6.51% of department salaries	8,310	7,663	8,075
150	150300114 Group Insurance	Approx \$1002/mth plus 5% for increase in Sept Plus Wage Increase	12,250	11,732	12,250
151	150300120 Lawyer Fees	Complex By-law Review and Legal Counsel	5,000		5,000
152	150300132 Capital Expenditures	Guard Rails for 3 Bridges (Whalley, Carruthers and Cross - Estimated at \$135,000), Replacement of Roof (OCIF) and Siding for Public Works Garage (ICIP-COVID - Grant \$100,000).	235,000		
153	150300133 Transfer to Reserves	Transferring \$30,000 for future road/bridge work from 2020 surplus. Bridge study Required in 2022.(\$5000 every two years, raise \$2500 per year, 1st year(2021) transfer to Road Reserve, 2nd year (2022) transfer it out and add an additional \$2500)	32,500	30,000	30,000
154	150300135 Building Maintenance	Doors, furnace cleaning	2,000	362	2,000
155	150300149 Small Tools	Wrenches, hoses, tools etc., others under \$1000, \$1000 New Brush Saw	2,200	1,280	2,200
156	150300150 Office and Shop Expense	Supplies, radio license (\$210), paint, oxygen, acetylene, cylinder lease. Service/maint of communication system @\$800/yr split 50/50 with Roads and Fire -Plow Blades, Grader Blades, Nuts and Bolts	10,000	9,622	10,000
157	150300169 Insurance		10,691	9,484	9,600
158	150300182 Water System	Water Use in Garage and maintenance to water system at 40% (Rec has other 60%) Cisterns flushed at 2019 & 2021 at approximately \$1500 - No Longer in Use (Drilled Well Now)			
159	150300184 Tranfer to Cap fund				
160	150300402 Interest Grader	2019 Grader Interest	3,120	4894.44	5098.00
161	150300404 Payment on Grader	Grader Payments 12 x \$3013.83	36,166	71,005	70,801
162	150300187 Roads Pension Exp	For budget purposes all Pension expenses are included under Admin.			
163			514,034	298,560	307,073
164	<b>HARDTOP MAINTENANCE</b>				
165	150310100 Salaries and Benefits				
166	150310101 Materials and Supplies	Resurfacing Aug 2019 - 1 load cold mix required 2019 - New Sweeper Brushes (\$1700)	5,200	4,957	5,200
167	150310104 WSIB&EHT				
168	150310106 Misc. Hardtop				
169	150310110 Services				
170	150310113 CPP&UIC				
171			5,200	4,957	5,200
172	<b>DITCHING</b>				

173	150311100 Salaries and Benefits				
174	150311101 Materials and Supplies	Straw, Filter Cloth, Wooden Stakes, Paint	500	362	500
175	150311110 Service	Possible Option of Renting Mid Size Excavator (Battlefield) for same value as hiring outside source. Do all Ditching in House NOTE: Landfill site needs cover materials from ditching.	15,000	14,441	15,000
176			15,500	14,803	15,500
177	<b>GRAVEL PATCHING</b>				
178	150312100 Salaries and Benefits				
179	150312101 Materials and Supplies	"A" gravel 1200T@\$10/T (Picked Up)	12,000	12,139	12,000
180	150312110 Services				
181			12,000	12,139	12,000
182	<b>GRADING</b>				
183	150313100 Salaries and Benefits				
184	150313101 Materials and Supplies				
185	150313110 Services				
186			0	0	0
187	<b>DUST LAYER</b>				
188	150314100 Salaries and Benefits				
189	150314101 Materials and Supplies	96000 ltrs (extra load) @ 20.5¢ ltr + tax (to \$19,280), skid of Magnesium Flake (\$1000)	20,280	19,782	19,720
190	150314110 Services				
191			20,280	19,782	19,720
192	<b>GRAVEL RESURFACING</b>				
193	150315100 Salaries and Benefits				
194	150315101 Materials and Supplies	52/km gravel road in twp. 6 yr life span on newly gravelled 2 lane Rd. A Gravel, 3000T @ 10.00(picked up), \$15.00 Delivered	30,000	30,374	30,000
195	150315110 Services				
196			30,000	30,374	30,000
197	<b>SAFETY DEVICES</b>				
198	150316100 Salaries and Benefits				0
199	150316101 Materials and Supplies	New Road Side Municipal Signs, Caution signs. Speed signs, Marker Cones Detour Signs (\$2500)	3,000	978	1,600
200	150316110 Services	Railway lights \$888 x4 = \$3552 plus Miscellaneous	4,000	3,552	3,500
201			7,000	4,530	5,100
202	<b>BRIDGES AND CULVERTS</b>				
203	150317100 Salaries and Benefits				
204	150317101 Materials and Supplies	327 culverts in tp. Average lifespan is 30-35 years. Misc Culvert Failure replacements average 6-10 new culverts annually	8,000	6,439	8,000
205	150317106 Misc Bridges				
206	150317110 Services	Bridge study Required in 2022. (\$5000 every two years, raise \$2500 per year, 1st year(2021) transferred to Road Reserve, 2nd year (2022) transfer it out and add an additional \$2500). Invoice for 2020 Bridge Study was paid in 2021 when the invoice was received. Culvert installation- NBMCA Permit Required \$855	8,355	187	6,000
207			16,355	6,627	14,000
208	<b>ROADSIDE MAINTENANCE</b>				
209	150318100 Salaries and Benefits				
210	150318101 Repairs & maintenance mower				
211	150318106 Materials and Supplies	Mechanical Brushing RoadsideS - THERE IS AN OPTIONAL BRUSHER ATTACHMENT FOR THE LOADER - ESTIMATED COST \$40K)	10,000		
212	150318110 Services	Roadside grass cutting -	3,000		
213			13,000	0	0
214	<b>SNOWPLOWING</b>				
215	150319100 Salaries and Benefits				
216	150319101 Materials and Supplies				
217			0	0	0
218	<b>SANDING</b>				
219	150320100 Salaries and Benefits				
220	150320101 Materials and Supplies	3000T @ 11.00 plus 200T of A gravel for ice storms @\$11.00/T	36,000	32,479	32,000
221			36,000	32,479	32,000
222	<b>ICE BLADING</b>				
223	150321100 Salaries and Benefits				
224			0	0	0
225	<b>THAW CULVERTS</b>				
226	150322100 Salaries and Benefits				

227	150322101 Materials and Supplies				
228			0	0	0
229	<b>STAND BY WAGES</b>				
230	150323100 Salaries and Benefits	Nov 1 - Apr 30 weekends only @\$72 per weekend/per worker on standby, Current Standby Rate is \$4.61. Includes WSIB/EHT and CPP as of 2021	4,475	3,033	3,500
231			4,475	3,033	3,500
232	<b>MAIN RD. EXPENDITURES</b>				
233	150324100 Salaries and Benefits				
234	150324101 Material & Supplies				
235	150324106 Misc.				
236	150324110 Services				
237			0	0	0
238	<b>TRUCK EXPENDITURES</b>				
239	150325100 Salaries and Benefits				
240	150325101 Repair and Maintenance	Standard Repair, new tires, auger chains, clutch brake, differential Exhaust Gas Cooler, Engine Repairs.	25,000	28,912	20,000
241	150325106 Fuel and Oil	Estimated for two trucks	25,000	20,403	25,000
242			50,000	49,315	45,000
243	<b>GRADER EXPENDITURES</b>				
244	150326100 Salaries and Benefits				
245	150326101 Repair and Maintenance		4,000	2,851	4,000
246	150326106 Fuel and Oil	DEF fluid Required, Tier E Engine on New Grader	8,000	7,231	8,000
247			12,000	10,083	12,000
248	<b>LOADER/HOE EXPENDITURES</b>				
249	150327100 Salaries and Benefits				
250	150327101 Repair/Maint	Note that covering at landfill is very hard on loader tires. New Set of Tires Annually	5,500	6,828	3,000
251	150327106 Fuel and Oil		5,500	4,953	5,500
252			11,000	11,782	8,500
253	<b>STEAM JENNY</b>				
254	150328100 Salaries and Benefits				
255	150328101 Repair and Maintenance	None anticipated			
256	150328106 Fuel and Oil	Propane 4 x \$124	500	0	500
257			500	0	500
258	<b>PROJECTS AND IMPROVEMENTS</b>				
259	150329100 Salaries and Benefits				
260	150329101 Materials and Supplies				
261	150329109 Equip. Charges				
262	150329110 Outside Services				
263			0	0	0
264		<b>TOTAL ROADS</b>	<b>747,344</b>	<b>498,464</b>	<b>510,093</b>
265	<b>ENVIRONMENTAL SERVICES</b>				
266	<b>LANDFILL</b>				
267	150400100 Salaries and Benefits	Staff, including students and costs for Roads to dump and cover (4 hrs/every 2 wks).	41,925	36,213	42,521
268	150400101 Materials and Supplies	Signage, pass cards \$275 etc. Calcium (10 bags - \$500), paint and repairs to buildings \$1200, Fridge freon removal \$1000,	3,000	7,032	11,000
269	150400102 Mileage Expenses	Mileage for courses, inspections, pick up supplies	700	465	700
270	150400103 Communications	No Cell			
271	150400104 WSIB & EHT	Approx 5.28%	2,214	1,905	2,317
272	150400105 Seminars and Workshops		200	100	200
273	150400106 Misc	Advertising, flyers, etc. - Job Ad and Flyer for Student	300	121	200
274	150400109 Internal Equipment charges	Costs for use of public works equipment to cover Misc equipment work at site (150 hrs) - New Rates for use of Roads Equipment	6,750	4,365	7,650
275	150400110 Outside Services	Miller Urso Survey of Landfill - last done 2018 due every 5 yrs (next 2023). Work done to tipping edge.			
276	150400113 CPP & EI	Approx 6.83%	2,948	2,144	2,998
277	1500400114 Group Insurance Landfill				
278	150400126	Tax Write Off for Landfill	800	713	775
279	150400132 Capital Expenditures				0
280	150400133 Transfer to Reserves	For Landfill Closure.	20,000	2,200	2,200
281	150400146 Monitoring of Wells	2021 monitoring expected to be - \$11,600 Well Monitoring and Lab Analysis, monitoring report is \$4400 (\$2200 raised in 2020 from reserves - see above), Capacity Review Letter due in 2023.	16,000	11,189	12,000

282	150400147 Recycling Other	Includes hazardous waste disposal (\$560), Metal, WEEE, Tires.	1,000	538	1,000
283	150400175 Blue Box Recycling	Miller Waste Recycling - Number may change depending on Single Stream Recycling	10,000	7,253	12,000
284	150400187 Landfill Pension Exp	All pension is budgeted under Admin.			
285	150400183 Compaction	Operational costs of compactor, fuel, repairs, parts etc.	3,000	1,186	1,500
286			108,837	75,423	97,061
287	<b>HEALTH SERVICES</b>				
288	150500100 Salaries and Benefits Cemetery	Includes gravedigger.	6,610	5,812	6,200
289	150500101 Materials and Supplies Cemetery	Locate/replace caps and pins, Lawntractor repair, Lawntractor gas	500	476	500
290	150500102 Mileage expense		250	258	250
291	150500104 WSIB & EHT	Approx 5.28%	351	307	326
292	150500108 Health Unit	2020 Levy to Calvin was \$18,634. Decrease of -8.06%.	17,133	17,133	18,634
293	150500109 Equip. Charges		450		450
294	150500110 Outside Services	Possible tree removal, damage, headstone repair	500		500
295	150500113 CPP & UIC	Approx. 6.83%	467	412	421
296			26,261	24,398	27,281
297	<b>SOCIAL SERVICES</b>				
298	150600110 DNSSAB	2020 levy was \$237,881 (increase + 1.92%).	242,459	237,890	237,881
299	150600111 Mattawa Seniors Home	To begin budgeting funds for 25 year commitment to Seniors Home. Estimated Total from 2016 is \$3,809,500 over 25 years split between 4 local municipalities. Based on 2011 population Calvin's population (568) our annual portion is \$578,400.43/25 yrs = \$23,136.07/yr/12 = \$1928.01/mth x 6 mths beginning in July 2021	11,568		13,496
300	150600112 Casselholme	2021 Levy apportionments. 2021 increase over 2020 is 4.41%. 2019 Levy is \$46,809. 2018 Levy was \$42,739 (increase of 9.5%)	50,357	48,228	48,228
301	150600168 Mattawa Hosp Staff Recruitment	\$1250 annually - Dr. Recruitment and \$1250 Dr. incentive ( 6 yr period to 2020/21)	2,500	2,500	2,500
302	150600181 Transfer to Reserve Mattawa Seniors Home	Annual payments estimated to be \$23,136.07 (calculation made a number of years ago). Raised in advance to help reduce the amount to be collected when payment is required.	23,136	23,136	23,136
303			330,020	311,754	325,241
304	<b>RECREATION EXPENSE</b>				
305	150700100 Salaries and Benefits	Student wages are included here.	57,662	48,250	49,489
306	150700101 Materials and Supplies	Janitorial supplies, lawn equip. repair and gas, tools, maintenance, grounds maintenance, drinking water for hall . Every 5 Yrs replace pads AED pads (if not used next due 2022).	5,600	4,510	5,600
307	150700102 Mileage Expenses		800	586	800
308	150700104 WSIB & EHT	Approx 5.28%	3,074	2,590	3,035
309	150700105 Seminars and Workshops		200	380	200
310	150700106 Misc		200		200
311	150700107 Hydro Hall		4,000	3,471	4,000
312	150700108 Heating Hall	Fuel and minor repair to heating system. Furnace replaced with propane furnace in 2017, reduced costs.	4,000	2,855	5,000
313	150700109 Internal Equip. Charges Services	Various Rec grounds/rink. Backhoe required for grounds work	0	135	2,000
314	150700110 Outside Service	Electrical Work required for LED Lights and Hall Updates. Carried over from last year.	2,000	1,145	2,000
315	150700113 CPP & EI	Approx 6.83%	4,092	3,466	3,927
316	150700114 Group Insurance	960/mth x 12 Plus estimated 5% for increase in September plus Wage increase.	12,120	11,201	12,000
317	150700132 Capital Expenditures	Projects - Snow Blower, and New Video Cameras (Both Completed)	7,000	(2,956)	8,000
318	150700133 Transfer to Reserves	Capital Building Maintenance and Equipment Replacement	5,000		
319	150700135 Building Maintenance	Community Centre Entrance Renovations, Bathroom Updating and General Building Maintenance. Difference in Budget and Actual for 2020 is due to the donation of the Dishwasher for the kitchen.	1,000	8,698	3,000
320	150700153 Rink and Sportscentre	Hydro (\$2000), Leveling of Rink Surface and Rink Liner (\$3500) Other repairs - boards and nets, Door Seal Kits. Playground Inspection annually (\$750 in 2020), Amable Du Fond Signs (\$500)	9,100	5,372	7,750
321	150700155 Smith Lake Boat Launch	Repair and maintenance to dock and area as required. Gravel for the parking area, lumber and foam for docks	1,000	1,401	1,500
322	150700156 Library	\$1177 from Provincial grant applied for.	1,177	1,177	1,177
323	150700169 Insurance	Low Risk Insurance added in late 2018	3,229	2,983	2,883
325	150700182 Water system Maintenance	Sampling of Water at Lab Quarterly - 6 test to prove secure, plus two regular tests. U/V system maintenance	1,500	257	1,500
327	150700187 Recreation Pension Exp	Budgeted in Admin			
328					
329			122,754	95,519	114,061
330	<b>PLANNING AND DEVELOPMENT</b>				
331	150800100 Salaries and Benefits				
332	150800101 Materials and Supplies				

333	150800104 WSIB & EHT				
334	150800110 Services	CGIS GPS contract includes Calvin portion of shared costs with Pap-Cam for Building Module (Total Cost is 9275/yr ), Planner annual retainer fee - Unknown at this time - estimated at \$5000. MBEDC is no longer in existence.	14,275	11,046	14,057
335	1500800113 CPP & UIC				
336	150800158 Zoning	Anticipated once ZBL Review is complete - <b>Unknown at this time due to Planner yet to be determined.</b>	3,000	0	3,000
337	150800160 East Nipissing Planning Board	Estimated \$2500 annual fee to remain constant in order to be able to fulfill our requirement for OP and Zoning review.	2,500	2,500	2,500
338	150800161 Zoning Amendments	Minor Variance or Zoning amendment applications. (budgeted 1 Minor variance @\$520 and 1 ZBLA at \$1050)	1,570	0	1,570
339	150800162 Assessment Services	MPAC - 2018 was \$13,418. Increased to \$13,543 for 2019	13,650	13,647	13,637
340	150800163 Municipal Drainage	Drain costs for drainage superintendent and reporting \$3500 which is 50% recoverable through OMAFRA, \$1700 to be recorded in Revenues. Clean Out of Drain (Carmichael) potentially in 2021 - Estimated 5K, fully recoverable through grant (see account # 1-4-0104-125 (\$5K Revenue))	6,700	3,495	12,000
341			41,695	30,688	46,764
342		<b>BUILDING</b>			
343	150900100 Salaries and Benefits	No Building Staff - Contracted through Papineau Cameron			
344	150900101 Materials and Supplies				
345	150900102 Mileage Expenses		500	271	500
346	150900104 WSIB & EHT				
347	150900105 Seminars, Courses, Workshops	For any new training required	700	50	700
348	150900106 Misc	Updates to Building Code	300	221	300
349	150900110 Building Services/Papineau Cameron	Contract with Papineau Cameron for Shared Services of CBO Shane Conrad. Includes services invoiced by Papineau Cameron on a monthly basis. <b>Numbers based on 2018/2019/2020 percentage of permits plus rate increase</b>	28,000	21,937	28,000
350	150900113 CPP & UIC				
351	150900120 Lawyer Fees	Legal	1,000		1,000
352	150900133 Transfer to Reserve	\$9000 in reserve at 2020 prior to budget.			
353	150900169 Insurance	MIS Insurance Services	1,893	1,468	1,486
354			32,393	23,946	31,986
355		<b>ENFORCEMENT</b>			
356	150950100 Salaries and Benefits	By-Law enforcement. (Canine control and all departments). Increased hours due to increased case load and new parking by-law - Suggestion - take hours from Cemetery	1,213	1,618	1,200
357	150950101 Livestock Valuer/ Fence Viewer/ Canine Expense	Difference between 2020 budget and actual is due to the OWDCP payment in 2020. 2021 is \$500 for Livestock Valuers and <b>\$2315 for OWDCP Payments.</b>	2,815	1,019	150
358	150950102 Mileage Expense	Mileage animal control	250	236	250
359	1500950104 WSIB & EHT	Approx 5.28%	65	86	65
360	150950106 Misc	Vet Charges for Injured Animals \$500 (if not used put into reserves to build up to \$5000 over 10 years),	1,000	485	2,000
361	150950113 CPP & UIC	Approx. 6.83%	86	110	81
362	150950141 Policing Services	2021 Group of 4 Policing Costs \$93,872 (7823/mth)+ <b>estimated \$500 for 2021 Operating costs for Police Services Bd. - Court Transportation Revenue is Unknown at this time.</b>	94,372	102,502	102,430
363	150950143 911 Maintenance	CERB Contract (billed annually - \$337.72). Signs and Posts	500	745	500
364	150950144 Conservation Authority	Operating budget \$5752 + Capital budget \$4610 = \$10362	10,362	9,913	9,913
365	150950145 Animal Control	Vet Unit \$350, forms, \$100 per animal to North Bay Humane Society(max 15 per yr)	2,000	350	2,000
366			112,662	117,064	118,589
367		<b>TOTAL EXPENDITURES</b>	<b>2,047,236</b>	<b>1,731,153</b>	<b>1,843,182</b>
368					
369		<b>2021</b>			
370	<b>TOTAL 2021 LEVY</b>	Base levy 2021	1,326,555		
371	Cindy Pigeau	<b>PLUS 1% of previous years Levy - Increase to Reserves for AMP (Infrastrucutre)</b>	12,738	<b>To be transferred to Reserve for future Infrastructure as per AMP</b>	
372	Clerk-Treasurer	<b>2021 Levy</b>	1,339,292	<b>5.14563 % Levy change</b>	
373	"A"	2020 Levy	1,273,750		
374		\$ increase 2021 over 2020	65,542		

CORPORATION OF THE MUNICIPALITY OF CALVIN

2021 FINAL CAPITAL

	2021	2020	DIFF Yr/Yr
Capital Costs	296,000	48,300	247,700

REVENUES

TAXATION REVENUES		BUDGET		
Account	Description	2021	2020	
140101110	Taxation General Levy		(1,245,065)	
1	Calculated from Original Returned MPAC Roll			
2	PLUS 1% capital specific levy increase based on previous years levy, dedicated to increasing funding available for capital assets. As identified in Asset Management Plan. (2018 Levy was \$1,269,846 x1% = \$12,698, 2019 Levy was \$1,331,317 x 1% = \$13,313, 2020 Levy was \$1,273,750 x 1% = \$12,737.50)			
140101111	Supplementary /Omitted		(2,268)	
3	Additions and/or CVA Omitted or Added to MPAC Roll During the Year			
140101113	Railway Taxation	(5,239)	(5,239)	
4	CPR Taxes - estimated			
140101115	Payments Received in Lieu of Tax included in General Levy (eg. Sam Park/CEC, MTO or MNR Property)		(30,000)	
5				
6		(5,239)		
7	<b>ONTARIO CONDITIONAL GRANTS</b>			
140104124	OCIF Grant - Formula Based (\$50,000 for 2021 and \$50,556 for 2020 - including interest) Being Used for Traffic Barriers for the Whalley, Carruthers and Cross Bridges. NOTE: Top Up Based - No longer available as of 2019. Replaced by Investing in Canada Infrastructure Program: Rural & Northern Stream, Formula Based is still available	(100,556)		
8				
9		(100,556)		
10				
140104123	Other Provincial/Federal Grants	(141,256)		
11	\$5,000 Payment from OCLIF (Cannabis Fund) - Not Included in 2021 Revenue and deferred for future use. Covid 19 Funding \$20,000 Received December 2020 for 2021 and \$21,256 - Received Installments May 1 and November 1, 2021. <b>ICIP-COVID Grant of \$100,000 (Agreement has not been provided and signed yet from Province)</b>			
12				
13		(141,256)		
14	<b>OTHER REVENUE</b>			
140110191	Bank Loan Proceeds			
15	Remainder of cost for Grader to be paid on a monthly basis. See account 1-5-0300-404 for payments for 2020			
140110192	Transfer from Reserves Roads			
16	Drainage Work estimated to be done in 2021 - 5K for Carmichael. No transfer from reserves needed.	0	(12,000)	
140110194	Transfer from Reserves Fire			
17	Reserves for landfill monitoring purposes. Next Report due in 2021.	(2,200)		
140110195	Transfer from Reserves Landfill			
18	Transfer from Reserves-Gas Tax			
140110198	Transfer from Reserves-Gas Tax			
19	Transfer from previous Yr.			
140110199	Transfer from Working Funds Reserves	(45,000)	(675)	
20	As of January 1, 2021, balance at \$233,838, Transfer \$15000 for AODA Compliance, Modernization of Website and Cyber Security, <b>Additional Costs associated with Integrity Commissioner Investigations.</b>			
21				
22		(47,200)		
23				
24	<b>TOTAL REVENUES</b>	<b>(294,251)</b>		
25	<b>EXPENDITURES</b>			
26	<b>ADMINISTRATION</b>			
150101132	Capital Expenditures	10,000	4,977	
27	Upgrades to Website - <b>Required for AODA, Modernization of Website</b>			
28				
29		10,000		
30	<b>FIRE DEPT.</b>			
150200132	Capital Expenditures	14,000	4,900	
31	2 Sets bunker Gear (\$5500). Gas Detector Bump Testing (\$6500 but \$5K is from TC ENERGY GRANT - RECEIVED IN 2020 AND USED/PURCHASED IN 2021), Forestry Hose and Attack line (\$2000)			
32				
33		14,000		
34	<b>ROADS OVERHEAD</b>			
150300132	Capital Expenditures	235,000	0	
35	Guard Rails for 3 Bridges (Whalley, Carruthers and Cross - Estimated at \$135,000) (OCIF), Replacement of Roof and Siding for Public Works Garage (ICIP-COVID - Grant \$100,000).			
150315101	Materials and Supplies	30,000	30,374	
36	52/km gravel road in twp. 6 yr life span on newly gravelled 2 lane Rd. A Gravel, 3000T @ 10.00(picked up), \$15.00 Delivered			
37		265,000		
38	<b>LANDFILL</b>			
150400132	Capital Expenditures			
39				
40		0		
41	<b>RECREATION</b>			
150700132	Capital Expenditures	7,000	(2,956)	
42	Projects - Snow Blower, and New Video Cameras (Both Completed)			
43		7,000		
	<b>TOTAL EXPENDITURES</b>	<b>296,000</b>		

**CORPORATION OF THE MUNICIPALITY OF CALVIN**

		2021	2020	DIFF Yr/Yr	
<b>2020 FINAL OPERATING</b>		<b>Operating Costs</b>	<b>1,750,168</b>	<b>1,779,151</b>	<b>-28,983</b>
<b>OPERATING REVENUES</b>		<b>BUDGET</b>	<b>BUDGET</b>		
<b>Account</b>	<b>Description</b>	<b>2021</b>	<b>2020</b>		
1	140101110 Taxation General Levy Calculated from Original Returned MPAC Roll				
2	PLUS 1% capital specific levy increase based on previous years levy, dedicated to increasing funding available for capital assets. As identified in Asset Management Plan. (2019 Levy was \$1,331,317 x1% = \$13,313)				<b>12,738</b>
3	140101111 Supplementary /Omitted Additions and/or CVA Omitted or Added to MPAC Roll During the Year				
4	140101113 Railway Taxation CPR Taxes - estimated	<b>(5,239)</b>	<b>(5,239)</b>		
5	140101115 Payments Received in Lieu of Tax included in General Levy (eg. Sam Park/CEC, MTO or MNR Property)				
6		<b>(5,239)</b>	<b>0</b>	<b>(5,239)</b>	
7	<b>ONTARIO CONDITIONAL GRANTS</b>				
8	140103117 OMPF OMPF is a base grant paid quarterly to eligible municipalities to offset costs of services transferred from the Province under the LSR initiative (1998). The amounts are determined by a formula set by the Province. Our base OMPF for 2020 was 192,500, 2019 was 194,400, 2018 is \$194,900, 2017 was \$201,700. Our <b>2021 base OMPF has been set by the Province at \$191,000 - 0.78% Reduction.</b>	<b>(191,000)</b>	<b>(193,400)</b>		
9	140103118 Fire Dept. One Time Grant	<b>0</b>			
10	140104124 Infrastructure Grants				
11		<b>(191,000)</b>	<b>0</b>	<b>(193,400)</b>	
12					
13	14000104120 Fire Grant Provincial Annual estimate for MTO & MNR calls (based on 5 yr history), <b>TPON Fire Grant for \$4,700 for Online Training &amp; laptops</b>	<b>(9,700)</b>	<b>(9,943)</b>	<b>(5,000)</b>	
14	140104121 Livestock Grant Prov Reimbursements under the Wildlife Compensation Program OMAFRA	<b>(2,345)</b>	<b>(926)</b>	<b>0</b>	
15	140104122 Library Provincial Funds which we apply for from the province and then forward to John Dixon Public Library as per our user agreement	<b>(1,177)</b>	<b>(1,177)</b>	<b>(1,177)</b>	
16	140104123 Other Provincial/Federal Grants \$5,000 Payment from OCLIF (Cannabis Fund) - Not Included in 2021 Revenue and deferred for future use. Covid 19 Funding \$20,000 Received December 2020 for 2021 and \$21,256 - Received Installments May 1 and November 1, 2021. <b>ICIP-COVID Grant of \$100,000 (Agreement has not been provided and signed yet from Province)</b>	<b>(141,256)</b>	<b>(34,700)</b>	<b>0</b>	
17	140104125 Drainage Prov Grants Estimated 50% of Costs to Employ Drainage Superintendent for 2021 (\$3500) - Potential Drainage Clean Out (Carmichael) Grant (Est. \$5K)	<b>(6,700)</b>	<b>(4,560)</b>	<b>(5,500)</b>	
18		<b>(161,178)</b>	<b>(51,306)</b>	<b>(11,677)</b>	
19	<b>POA REVENUE</b>				
20	140105126 CEMC Revenue Planning to alternate years hosting mock disaster with Pap-Cam. Calvin Host 2021. No invoicing between municipalities.	<b>0</b>	<b>0</b>	<b>0</b>	
21	140105127 Provincial Offences Act Calvin's expected portion of POA fines estimated for 2021. No Revenue is expected in 2021. We may actually have to pay.	<b>0</b>	<b>(789)</b>	<b>(200)</b>	
22		<b>0</b>	<b>(789)</b>	<b>(200)</b>	
23	<b>USER FEES AND SERVICE CHARGES</b>				
24	140106130 Cemetery Revenue Sale of plots, portion of markers etc. Estimated based on avg of 6 yrs.	<b>(800)</b>	<b>(4,039)</b>	<b>(800)</b>	
25	140106131 Recreation Revenue Estimated 2020 Hall rental (\$100). This account to also include internal revenue for use of Gas (from Rec Gas Tank) to other departments (eg. Fire, Roads), Any monies raised from fundraising, if any.	<b>(800)</b>	<b>(1,655)</b>	<b>(800)</b>	
26		<b>(1,600)</b>	<b>(5,694)</b>	<b>(1,600)</b>	
27	<b>LICENSES, PERMITS, FEES</b>				
28	140107140 Building Permits Expected average demand for permits in 2021. Past 3 years - 2018 - \$7106, 2019-\$4050, 2020 - \$6635	<b>(4,000)</b>	<b>(6,710)</b>	<b>(4,000)</b>	
29	140107144 Election Revenue	<b>0</b>	<b>0</b>	<b>0</b>	
30	140107143 Gen. Govt. Revenue Spectrum annual fee for tower at landfill site. Line Fences Act. NSF cheques, Film Rental Fees, etc. (2020 Received Last Ever Guardian Cheque from Tax Sale - Province now keeps any excess funds), Donation from Mayor Ian Pennell for Go Forward Strategy, <b>\$544 RE Proceeds from Disposal of Old Photocopier under Capital Lease.</b>	<b>(3,554)</b>	<b>(40,606)</b>	<b>(39,239)</b>	
31	140107145 911 Revenues Installation of new signs if required	<b>(35)</b>	<b>(70)</b>	<b>(35)</b>	
32	140107146 Fire Dept Revenue <b>Donations to Dept for Services provided. TC Energy Grant for \$5K - used to pay for Gas Detectors,</b>	<b>(6,500)</b>	<b>(588)</b>	<b>(3,000)</b>	
33	140107148 Fire Dept. Agreements Lauder Twp residents @ \$93 ea x 23/Canadian Ecology Centre \$1041.50 - CUT IN HALF AS REQUESTED BY CEC FOR 2021 DUE TO PANDEMIC (to review and increase by December CPI annually going forward). Increase in annual from \$75 to \$90 per household in 2016 for Lauder (increased by CPI in 2021).	<b>(3,273)</b>	<b>(4,498)</b>	<b>(4,158)</b>	
34	140107150 Road Dept Revenue 2018 Loader Rate \$18.00/hr, Truck \$29.00/hr, Grader \$20.00/hr based on 3 yr avg. <b>DO NOT USE as of 2018, now included as credit to 150325106</b>				
35	40107151 Road Vehicle Truck Credits	<b>(450)</b>	<b>(2,160)</b>	<b>(1,350)</b>	
36	140107153 Road Vehicle Loader/Hoe Credit	<b>(6,750)</b>	<b>(2,340)</b>	<b>(8,750)</b>	

37	140107155 Aggregates Revenue	Funds to municipality from Aggregate Trust generated from Registered gravel pits within the municipality. 2008 was the first year of this Trust. There has also been minimal aggregate activity. Rec'd for 2020-\$2019 2019 - \$2580, 2018 - \$1800, 2017 - \$1525, 2016 - \$1479, 2015 - \$838, 2014 - \$665, 2013 - \$2445, 2012 - \$2884. Used average of 6 previous years	(1,700)	(2,020)	(1,481)
38	140107156 Road Non-machine Revenue	Outside Revenue - 2020 - Used our Trucks to Haul Gravel/Sand, Grading of Graham Road for NBMCA, Fire Wood sold.	(500)	(2,904)	(500)
39	140107160 Landfill Site	Algonquin Park (\$2000) - to be reviewed before Dec 31, 2021 ( 5 year contract with CPI Increase?), CEC (\$0.00 AS REQUESTED BY CEC for 20921 DUE TO PANDEMIC - tipping Fees only - Estimated to be \$600.00 - to be increased by December CPI annually), Samuel de Champlain Park (\$0) plus tipping fees (\$3500). 12 bins Columbia F.P. (\$150 ea), plus household tipping fees/fridge disposal/shingles (\$700).	(8,500)	(14,201)	(11,000)
40	140107161 Blue Box Recycling Revenue	Metal, tires, WEEE, Blue Box for 2021 estimated at \$11,339, 2020 is \$9,815, 2019 is \$12,305. <b>We no longer receive funding for Tires or WEEE.</b>	(11,340)	(9,815)	(10,000)
43	140107172 Tax Cert., Maps, Copies, Faxes	Estimated based on 2020 Budget	(500)	(279)	(500)
44	140107175 Zoning Amendments	Estimating one ZBLA and one Minor Variance	(1,570)	0	(1,570)
45			(48,672)	(86,190)	(85,583)
46	<b>PENALTIES AND INTEREST</b>				
47	140108180 Penalty and Interest	Estimated amount charged on tax arrears throughout the year.	(15,000)	(14,003)	(15,000)
48			(15,000)	(14,003)	(15,000)
49	<b>OTHER REVENUE</b>				
50					
51	140109185 Investment Income	Interest rates remain low on GIC's. Renewed Every 6 months now, Bank Interest.	(5,000)	(11,045)	(7,000)
52	140110191 Bank Loan Proceeds				
53	140110192 Transfer from Reserves Roads				
54	140110193 Transfer from Reserves				
55	140110194 Transfer from Reserves Fire				
56	140110195 Transfer from Reserves Landfill	Reserves for landfill monitoring purposes. Next Report due in 2021.	(2,200)		
58	140110198 Transfer from Reserves-Gas Tax	Federal Gas Tax Amount for 2021 = \$32,730.04. Gas Tax Top Up of \$31,434.00 will be received in 2021 and not spent yet. Gas Tax funds available (including the above noted) \$168,000.			
59	140110199 Surplus from previous Yr.	Surplus 2019 was \$233,865 and in 2020 was \$145,236 (Note - Operating and Capital Budgets will also reflect any surplus applied)	(145,236)	(233,865)	(233,865)
60	140110203 Transfer from Working Funds Reserves				
62			(152,436)	(244,910)	(240,865)
63		<b>TOTAL REVENUES</b>	<b>(575,125)</b>	<b>(402,892)</b>	<b>(553,564)</b>
64	<b>EXPENDITURES</b>				
65	<b>COUNCIL</b>				
66	15010100 Council fees	Paid monthly to Mayor and Councillors. Council is paid only for meetings attended. Increase to allow for potentially 12 special Council meetings (6 Strategic Plan Meetings and 6 extra special meetings (already have had 3 special meetings and 2 Strat Plan Meetings)	42,600	38,407	37,500
67	150100102 Council Vehicle & Expenses	Travel costs and meal allowances for meetings etc, other misc. expenses, Training Costs (2K)	3,000	453	800
68	150100104 WSIB & EHT	1.95% approx of Total Salary	831	728	750
69	150100106 Integrity Commissioner	Costs associated with the use of the Integrity Commissioner	45,000	5143.62	15000
70	150100113 CPP	CPP	1,068		770
71			91,431	39,589	39,050
72	<b>ADMINISTRATION</b>				
73	150101100 Salaries and Benefits	Includes 2 FT. and 26 hrs/yr H&S Rep	106,883	104,339	103,562
74	15010101 Materials and Supplies	Office supplies & forms, Alarm System/Answering Service, employee expenses.	5,000	4,969	5,000
75	15010102 Vehicle Expenses	Administration staff estimated use of personal vehicle.	1,000	706	1,000
76	150101103 Telephone and Fax	Monthly costs (\$310 x12 mths = \$3720)	3,720	2,299	3,660
77	150101104 WSIB & EHT	5.28% approx of Total Salary	5,650	5,467	5,468
78	150101105 Seminars, Workshops and Training	2021 Cindy Pigeau enrolled in the MLP Program Unit 3 AMCTO \$500 (online) and to enroll in MLP Program Unit 4 in Fall Session (\$500). Plus \$1000 Workshops/Training - Elections Training in the Fal (\$1000).	3,000	1,142	1,500
79	150101106 Misc. and Memberships	Costs for annual memberships (AMO, FONOM, AMCTO etc), radio license (\$350), ePay License \$14.88/mth for support (ongoing), other misc. advertising or published notices, small misc. expenses, bereavements, E4M HR Policies Prepared, <b>Tool kit for Community Safety and Well Being Plan</b>	8,000	2,936	2,100
80	150101110 Services				0
81	15010113 CPP & EI	6.66% approx of total salary	7,350	6,889	6,901

82	150101114 Group Ins.	Approx \$983/mth Increase received in September - approximately 5% from Sept to Dec plus wage increase	12,020	11,495	12,020
83	150101115 Computer Expenses	Total support costs for Vadim system (\$8638). Cartridges for printers, parts, antivirus updates, outside services not provided by VADIM, \$8400 annual costs for Progressive plus extra \$3000 if required. Includes \$350.30/mth for wireless internet. Software support for CityWide Software (\$2542, Scan to see what needed to be done to website for AODA compliance (\$550.00) - UPGRADES FOR CYBER SECURITY - ESTIMATED AT \$5K	30,550	22,249	21,000
84	150101116 Auditor	Grant Thornton Auditors , audit planning, prep and onsite testing, general questions re: legislation and accounting. M. Robinson re: accounting assistance for more complex adjustments, FIR, O.REG Report 284/09.	15,500	15,186	15,000
85	150101117 Copier	NEW 5 yr Lease (to Apr 2026) copier/fax/scanner/printer @\$182/mth (\$2188/yr) plus non-refundable portion of HST, plus copy and monthly maintenance/service charges. Size of monthly flyer has increased - requiring more copies.	3,500	2,656	1,700
86	150101118 Office Repairs	Carpet cleaning twice year. Other repairs as required.	250	80	250
87	150101119 Donations	Reduced from \$500 to \$40 to try to help reduce costs (Covid 19)	40	0	40
88	150101120 Lawyer Fees	Estimated cost for legal counsel/advice, drafts of new complex By-laws etc.	4,200	4,195	4,000
89	150101121 Election				0
90	150101123 Bank Chg, Interest	Based on past 4 yr avg.	1,900	1,298	1,900
91	150101125 Tax Registration	Tax Sale Process		1,151	0
92	150101126 Tax Write Offs	Estimated adjustments \$4000.	4,000	1,912	4,000
93	150101132 Capital Expenditures				
94	1500101133 Transfer to Reserves - working Funds	Transfer \$5000 for Server replacement from Surplus,	5,000	138,313	138,313
95	150101169 Insurance	MIS Municipal Insurance Services. Re-tendered in 2016 to Feb 2020 (with 2 yr renewal option) Two Year Renewal Option Taken	10,368	9,102	9,212
96	150101171 Postage	Stamps, mail flyers 1/mth @ \$46/mth, tax billing, courier	2,000	1,914	2,500
97	150101174 Health and Safety	All expenditures for all departments related to Health and Safety (eg. extinguisher inspections, PPE, Supervisor/Management training course, H & S Rep course if necessary, materials, signage, safety equipment etc.)	2,500	3,807	2,000
98	150101187 Employee Pension Expense	All Departments are included here. Includes wage adjustments in this total. Pension Fee 2021-22 is \$750	9,000	8,642	8,900
99	150101188 AMP Project	Project Completed in 2019, Funding Received in 2020. Application made in September 2020 for Phase 2 - Still waiting to hear if application approved.			0
100	150101189 INTEREST PHOTOCOPIER LEASE	Interest on old photocopier under capital lease for January to May	10	49	
101	151200405 PRINCIPAL PHOTOCOPIER LEASE	Principal repayment on old photocopier lease - (full year-end 2020 balance)	1,081	1,264	
102			<b>242,522</b>	<b>350,748</b>	<b>350,026</b>
103	<b>FIRE DEPT.</b>				
104	150200100 Salaries and Benefits	Volunteer points increase \$2500 in 2020. Volunteer points were increased by \$1000 in 2019 - Total now \$32,500. 0.5 hours/wk for cleaning of building	49,002	45,245	46,797
105	150200101 Materials and Supplies	Medical Supplies, Fire Hall Supplies, Firefighter Gear & Safety Equipment (including cleaning and repairs).	11,000	11,816	8,200
106	150200102 Vehicle Expense	All expenses related to vehicles and equipment associated with vehicles (including testing, fuel, safety inspections, repairs and maintenance),(additions for 2021 –AFF Foam \$400, )	13,500	10,453	9,500
107	150200104 WSIB & EHT	approx 5.28% of wages plus WSIB for Vol. FF	4,150	3,844	4,000
108	1500200106 Misc	Courier, Food, Firefighter Appreciation (including clothing), Firefighter Awards, other nonspecific items	5,900	4,690	5,000
109	150200107 Hydro		1,300	1,049	1,800
110	150200108 Heating Fuel	Heating fuel, repairs and maintenance to heating system	3,800	2,930	4,800
111	150200109 Equip. Charges Internal				0
112	150200113 CPP & UIC	Approx 2.2% of department salaries	1,500	928	1,000
113	150200114 Group Insurance				
114	150200132 Capital Expenditures				
115	150200133 Transfer to Reserves	2020 Fire Revenues from 2020 surplus (\$15029), \$10,000 to Reserves for Fire Truck.	25,029	22,386	22,386
116	150200134 Memberships	Mutual aid, Fire fighters Assoc, Fire Chiefs Assoc. etc	720	359	720
117	150200135 Building Maintenance	Repairs, painting, wiring interior hall. Interior hall painting, roof repair	1,600	209	1,600
118	150200136 Breathing Air and Oxygen	Bottle refills, 1/2 share of system modifications & repairs with Pap-Cam. Required hydrostatic testing on cascade system cylinders mandatory every 5 yrs (next 2022), BA bottles hydro testing (varies per year). Service contract BA's approximately \$1000.	2,900	5,518	4,975
119	150200137 Communications	Paging (\$750), phones, radio license (\$673.52), batteries (\$322.46), dispatcher (\$1440), radios (\$750). Service/maint \$800/yr split 50/50 between fire and roads, other misc requirements.	5,000	3,900	5,500
120	150200138 Training	Outside training, workshops and courses. Bringing in outside services to provide specialized training. Training centre at landfill site. NFPA training standards requirements. ONLINE TRAINING, Laptops for training - \$4700 GRANT RECEIVED FROM TPON FOR ONLINE TRAINING	5,000	3,310	5,000

121	150200139 Fire Prevention	Pamphlets, brochures, smoke detectors, CO detectors, public event, advertising etc.	500	183	300
122	150200140 Payments to Other Fire Dept				
123	150200142 Forest Fire Expense	MNR Forest Fire Agreement. No longer have an expiry date, to be reviewed by Mar 31/20 - Done)	660	657	650
124	150200169 Insurance	Additional Fire Fighter Coverage added in Sept 2020	6,961	6,781	6,538
125	150200402 Loan payment	Fire Truck Purchased 2015 (Debenture) - to be completed June 2025.	20,000	20,000	20,000
126	150200404 Interest Fire Truck	Fire Truck Interest on Debenture Loan 2021	2,040	2,507	2,507
127	150200187 Fire Pension Exp				
128			160,562	146,767	151,273
129	<b>Community Emergency Measures</b>				
130	150210100 Salaries and Benefits	CEMC \$2000.	2,000	1,432	2,000
131	150210101 Materials and Supplies	CEMC Mileage and Services	1,500	60	1,500
132	150210104 WSIB & EHT	Approx 4% of Dept salary	75	63	75
133	150210110 Services		0		0
134	150210113 CPP & UIC	Approx 7% of Salary for dept.	112	34	112
135	050210138 Training		2,000	183	2,000
136	150210133 Transfer to Reserves	Reserve fund for emergency management from surplus. Has \$3007 opening 2018	0		0
137			5,687	1,772	5,687
138	<b>ROAD DEPARTMENT</b>				
139	<b>ROADS OVERHEAD</b>				
140	150300100 Salaries and Benefits	All roads wages are included in this G/L account for Budget purposes.	123,857	121,045	120,004
141	150300101 Material and Supplies	All to Office & Shop Expense			
142	150300102 Vehicle Expense	Approx \$12,000/yr Based on mileage per month submitted to A/P	12,000	11,647	11,600
143	150300103 Telephone, Cell	Garage phone, Cell phone (based on Calls approx \$75/mth) and calls (road super)	1,500	1,402	1,500
144	150300104 WSIB & EHT	All Road dept included here. 5.28% of Total Salaries	6,540	6,265	6,545
145	150300105 Seminars	Includes training (eg. Propane/ every three years beginning 2017 @\$135 approx p.p. wheel end course, grader operator, plow operator)	2,000	1,738	2,000
146	150300106 Misc				
147	150300107 Hydro		1,800	1,382	1,800
148	150300108 Heating Fuel	Garage and Sand dome (Estimated)	8,600	8,595	8,600
149	150300110 Services Roads		500	445	
150	150300113 CPP & UIC	All roads Dept included here. Approx 6.51% of department salaries	8,310	7,663	8,075
151	150300114 Group Insurance	Approx \$1002/mth plus 5% for increase in Sept Plus Wage Increase	12,250	11,732	12,250
152	150300120 Lawyer Fees	Complex By-law Review and Legal Counsel	5,000		5,000
153	150300132 Capital Expenditures				
154	150300133 Transfer to Reserves	Transferring \$30,000 for future road/bridge work <u>from 2020 surplus</u> Bridge study Required in 2022. (\$5000 every two years, raise \$2500 per year, 1st year(2021) transfer to Road Reserve, 2nd year (2022) transfer it out and add an additional \$2500)	32,500	30,000	30,000
155	150300135 Building Maintenance	Doors, furnace cleaning	2,000	362	2,000
156	150300149 Small Tools	Wrenches, hoses, tools etc., others under \$1000, \$1000 New Brush Saw	2,200	1,280	2,200
157	150300150 Office and Shop Expense	Supplies, radio license (\$210), paint, oxygen, acetylene, cylinder lease. Service/maint of communication system @\$800/yr split 50/50 with Roads and Fire -Plow Blades, Grader Blades, Nuts and Bolts	10,000	9,622	10,000
158	150300169 Insurance		10,691	9,484	9,600
159	150300182 Water System	Water Use in Garage and maintenance to water system at 40% (Rec has other 60%) Cisterns flushed at 2019 & 2021 at approximately \$1500 - No Longer in Use (Drilled Well Now)			
160	150300184 Tranfer to Cap fund				
161	150300402 Interest Backhoe	2019 Grader Interest	3,120	4894.44	5098.00
162	150300404 Payment on Backhoe	Grader Payments 12 x \$3013.83	36,166	71,005	70,801
163	150300187 Roads Pension Exp	For budget purposes all Pension expenses are included under Admin.			
164			279,034	298,560	307,073
165	<b>HARDTOP MAINTENANCE</b>				
166	150310100 Salaries and Benefits				
167	150310101 Materials and Supplies	Resurfacing Aug 2019 - 1 load cold mix required 2019 - New Sweeper Brushes (\$1700)	5,200	4,957	5,200
168	150310104 WSIB & EHT				
169	150310106 Misc. Hardtop				
170	150310110 Services				

171	150310113 CPP&UIC				
172			5,200	4,957	5,200
173	<b>DITCHING</b>				
174	150311100 Salaries and Benefits				
175	150311101 Materials and Supplies	Straw, Filter Cloth, Wooden Stakes, Paint	500	362	500
176	150311110 Service	Possible Option of Renting Mid Size Excavator (Battlefield) for same value as hiring outside source.Do all Ditching in House NOTE: Landfill site needs cover materials from ditching.	15,000	14,441	15,000
177			15,500	14,803	15,500
178	<b>GRAVEL PATCHING</b>				
179	150312100 Salaries and Benefits				
180	150312101 Materials and Supplies	"A" gravel 1200T@\$10/T (Picked Up)	12,000	12,139	12,000
181	150312110 Services				
182			12,000	12,139	12,000
183	<b>GRADING</b>				
184	150313100 Salaries and Benefits				
185	150313101 Materials and Supplies		0		
186	150313110 Services		0		
187			0	0	0
188	<b>DUST LAYER</b>				
189	150314100 Salaries and Benefits				
190	150314101 Materials and Supplies	96000 ltrs (extra load) @ 20.5c ltr + tax (to \$19,280), skid of Magnesium Flake (\$1000)	20,280	19,782	19,720
191	150314110 Services				
192			20,280	19,782	19,720
193	<b>GRAVEL RESURFACING</b>				
194	150315100 Salaries and Benefits				
195	150315101 Materials and Supplies				
196	150315110 Services				
197			0	0	0
198	<b>SAFETY DEVICES</b>				
199	150316100 Salaries and Benefits				
200	150316101 Materials and Supplies	New Road Side Municipal Signs, Caution signs. Speed signs, Marker Cones Detour Signs (\$2500)	3,000	978	1,600
201	150316110 Services	Railway lights \$888 x4 = \$3552 plus Miscellaneous	4,000	3,552	3,500
202			7,000	4,530	5,100
203	<b>BRIDGES AND CULVERTS</b>				
204	150317100 Salaries and Benefits				
205	150317101 Materials and Supplies	327 culverts in tp. Average lifespan is 30-35 years.Misc Culvert Failure replacements average 6-10 new culverts annually	8,000	6,439	8,000
206	150317106 Misc Bridges				
207	150317110 Services	Bridge study Required in 2022.(\$5000 every two years, raise \$2500 per year, 1st year(2021) transferred to Road Reserve, 2nd year (2022) transfer it out and add an additional \$2500). Invoice for 2020 Bridge Study was paid in 2021 when the invoice was received. Culvert installation-NBMCA Permit Required \$855	8,355	187	6,000
208			16,355	6,627	14,000
209	<b>ROADSIDE MAINTENANCE</b>				
210	150318100 Salaries and Benefits				
211	150318101 Repairs & maintenance mower				
212	150318106 Materials and Supplies	Mechanical Brushing Roadsides - THERE IS AN OPTIONAL BRUSHER ATTACHMENT FOR THE LOADER - ESTIMATED COST \$40k)	10,000		
213	150318110 Services	Roadside grass cutting -	3,000		
214			13,000	0	0
215	<b>SNOWPLOWING</b>				
216	150319100 Salaries and Benefits				
217	150319101 Materials and Supplies				
218			0	0	0
219	<b>SANDING</b>				
220	150320100 Salaries and Benefits				
221	150320101 Materials and Supplies	3000T @ 11.00 plus 200T of A gravel for ice storms @\$11.00/T	36,000	32,479	32,000
222			36,000	32,479	32,000
223	<b>ICE BLADING</b>				

224	150321100	Salaries and Benefits				
225			0	0	0	
226	<b>THAW CULVERTS</b>					
227	150322100	Salaries and Benefits				
228	150322101	Materials and Supplies				
229			0	0	0	
230	<b>STAND BY WAGES</b>					
231	150323100	Salaries and Benefits	Nov 1 - Apr 30 weekends only @\$72 per weekend/per worker on standby, Current Standby Rate is \$4.61. Includes WSIB/EHT and CPP as of 2021	4,475	3,033	3,500
232				4,475	3,033	3,500
233	<b>MAIN RD. EXPENDITURES</b>					
234	150324100	Salaries and Benefits				
235	150324101	Material & Supplies				
236	150324106	Misc.				
237	150324110	Services				
238			0	0	0	
239	<b>TRUCK EXPENDITURES</b>					
240	150325100	Salaries and Benefits				
241	150325101	Repair and Maintenance	Standard Repair, new tires, auger chains, clutch brake, differential Exhaust Gas Cooler, Engine Repairs.	25,000	28,912	20,000
242	150325106	Fuel and Oil	Estimated for two trucks	25,000	20,403	25,000
243				50,000	49,315	45,000
244	<b>GRADER EXPENDITURES</b>					
245	150326100	Salaries and Benefits				
246	150326101	Repair and Maintenance		4,000	2,851	4,000
247	150326106	Fuel and Oil	DEF fluid Required, Tier E Engine on New Grader	8,000	7,231	8,000
248				12,000	10,083	12,000
249	<b>LOADER/HOE EXPENDITURES</b>					
250	150327100	Salaries and Benefits				
251	150327101	Repair/Maint	Note that covering at landfill is very hard on loader tires. New Set of Tires Annually	5,500	6,828	3,000
252	150327106	Fuel and Oil		5,500	4,953	5,500
253				11,000	11,782	8,500
254	<b>STEAM JENNY</b>					
255	150328100	Salaries and Benefits				
256	150328101	Repair and Maintenance	None anticipated	0		
257	150328106	Fuel and Oil	Propane 4 x \$124	500		500
258				500	0	500
259	<b>PROJECTS AND IMPROVEMENTS</b>					
260	1503292100	Salaries and Benefits				
261	150329101	Materials and Supplies				
262	150329109	Equip. Charges				
263	150329110	Outside Services				
264				0	0	0
265	<b>TOTAL ROADS</b>			482,344	468,090	480,093
266	<b>ENVIRONMENTAL SERVICES</b>					
267	<b>LANDFILL</b>					
268	150400100	Salaries and Benefits	Staff, including students and costs for Roads to dump and cover (4 hrs/every 2 wks).	41,925	36,213	42,521
269	150400101	Materials and Supplies	Signage, pass cards \$275 etc. Calcium (10 bags - \$500), paint and repairs to buildings \$1200, Fridge freon removal \$1000,	3,000	7,032	11,000
270	150400102	Vehicle Expenses	Mileage for courses, inspections, pick up supplies	700	465	700
271	150400103	Communications	No Cell			
272	150400104	WSIB & EHT	Approx 5.28%	2,214	1,905	2,317
273	150400105	Seminars and Workshops		200	100	200
274	150400106	Misc	Advertising, flyers, etc. - Job Ad and Flyer for Student	300	121	200
275	150400109	Internal Equipment charges	Costs for use of public works equipment to cover Misc equipment work at site (150 hrs) - New Rates for use of Roads Equipment	6,750	4,365	7,650
276	150400110	Outside Services	Miller Urso Survey of Landfill - last done 2018 due every 5 yrs (next 2023). Work done to tipping edge.			
277	150400113	CPP & UIC	Approx 6.83%	2,948	2,144	2,998

	1500400114	Group Insurance			
278	150400126	Landfill			
		Tax Write Off for Landfill	800	713	775
	150400132	Capital			0
280		Expenditures			
	150400133	Transfer to	20,000	2,200	2,200
281		Reserves			
		For Landfill Closure.			
	150400146	Monitoring of	16,000	11,189	12,000
282		Wells			
		2021 monitoring expected to be - \$11,600 Well Monitoring and Lab Analysis, monitoring report is \$4400 (\$2200 raised in 2020 from reserves - see above), Capacity Review Letter due in 2023.			
	150400147	Recycling Other	1,000	538	1,000
283		Includes hazardous waste disposal (\$560), Metal, WEEE, Tires.			
	150400175	Blue Box Recycling	10,000	7,253	12,000
284		Miller Waste Recycling - Number may change depending on Single Stream Recycling			
	150400187	Landfill Pension			
285		Exp			
		All pension is budgeted under Admin.			
	150400183	Compaction	3,000	1,186	1,500
286					
287			108,837	75,423	97,061
288		<b>HEALTH SERVICES</b>			
	150500100	Salaries and	6,610	5,812	6,200
289		Benefits Cemetery			
		Includes gravedigger.			
	150500101	Materials and	500	476	500
290		Supplie Cemetery			
		Locate/replace caps and pins, Lawntractor repair, Lawntractor gas			
	150500102	Vehicle expense	250	258	250
291					
	150500104	WSIB & EHT	351	307	326
292		Approx 5.28%			
	150500108	Health Unit	17,133	17,133	18,634
293		2020 Levy to Calvin was \$18,634. Decrease of -8.06%.			
	150500109	Equip. Charges	450		450
294					
	150500110	Outside Services	500		500
295		Possible tree removal, damage, headstone repair			
	150500113	CPP & UIC	467	412	421
296		Approx. 6.83%			
297			26,261	24,398	27,281
298		<b>SOCIAL SERVICES</b>			
	150600110	DNSAB	242,459	237,890	237,881
299		2020 levy was \$237,881 (increase + 1.92%).			
	150600111	Mattawa Seniors Home	11,568		13,496
300		To begin budgeting funds for 25 year commitment to Seniors Home. Estimated Total from 2016 is \$3,809,500 over 25 years split between 4 local municipalities. Based on 2011 population Calvin's population (568) our annual portion is \$578,400.43/25 yrs = \$23,136.07/yr/12 = \$1928.01/mth x 6 mths beginning in July 2021			
	150600112	Casselholme	50,357	48,228	48,228
301		2021 Levy apportionments. 2021 increase over 2020 is 4.41%. 2019 Levy is \$46,809. 2018 Levy was \$42,739 (increase of 9.5%)			
	150600168	Mattawa Hosp Staff Recruitment	2,500	2,500	2,500
302		\$1250 annually - Dr. Recruitment and \$1250 Dr. incentive ( 6 yr period to 2020/21)			
	150600181	Transfer to Reserve	23,136	23,136	23,136
303		Mattawa Seniors Home			
304		Annual payments estimated to be \$23,136.07 (calculation made a number of years ago). Raised in advance to help reduce the amount to be collected when payment is required.			
305			330,020	311,754	325,241
		<b>RECREATION EXPENSE</b>			
	150700100	Salaries and	57,662	48,250	49,489
306		Benefits			
		Student wages are included here.			
	150700101	Materials and	5,600	4,510	5,600
307		Supplies			
		Janitorial supplies, lawn equip. repair and gas, tools, maintenance, grounds maintenance, drinking water for hall . Every 5 Yrs replace pads AED pads (if not used next due 2022).			
	150700102	Vehicle Expenses	800	586	800
308					
	150700104	WSIB & EHT	3,074	2,590	3,035
309		Approx 5.28%			
	150700105	Seminars and	200	380	200
310		Workshops			
	150700106	Misc	200		200
311					
	150700107	Hydro Hall	4,000	3,471	4,000
312					
	150700108	Heating Hall	4,000	2,855	5,000
313		Fuel and minor repair to heating system. Furnace replaced with propane furnace in 2017, reduced costs.			
	150700109	Internal Equip.	0	135	2,000
314		Charges Services			
		Various Rec grounds/rink. Backhoe required for grounds work			
	150700110	Outside Service	2,000	1,145	2,000
315		Electrical Work required for LED Lights and Hall Updates. Carried over from last year.			
	150700113	CPP & UIC	4,092	3,466	3,927
316		Approx 6.83%			
	150700114	Group Insurance	12,120	11,201	12,000
317		960/mth x 12 Plus estimated 5% for increase in September plus Wage increase.			
	150700132	Capital			
318		Expenditures			
	150700133	Transfer to	5,000		
319		Reserves			
		Capital Building Maintenance and Equipment Replacement			
	150700135	Building	1,000	8,698	3,000
320		Maintenance			
		Community Centre Entrance Renovations, Bathroom Updating and General Building Maintenance. Difference in Budget and Actual for 2020 is due to the donation of the Dishwasher for the kitchen.			
	150700153	Rink and	9,100	5,372	7,750
321		repairs - boards and nets, Door Seal Kits. Playground Inspection annually (\$750 in 2020), Amable Du Fond Signs (\$500)			
	150700155	Smith Lake Boat	1,000	1,401	1,500
322		Launch			
		Repair and maintenance to dock and area as required. Gravel for the parking area, lumber and foam for docks			
	150700156	Library	1,177	1,177	1,177
323		\$1177 from Provincial grant applied for.			
	150700169	Insurance	3,229	2,983	2,883
324		Low Risk Insurance added in late 2018			

325	150700171 CRC Postage				
	150700182 Water system Maintenance	Sampling of Water at Lab Quarterly - 6 test to prove secure, plus two regular tests. U/V system maintenance	1,500	257	1,500
326	150700186 Rec. Committee Expense				
327	150700187 Recreation Pension Exp	Budgeted in Admin			
328					
329					
330			115,754	98,475	106,061
331	<b>PLANNING AND DEVELOPMENT</b>				
	150800100 Salaries and Benefits				
332	150800101 Materials and Supplies				
333	150800104 WSIB & EHT				
334	150800110 Services	CGIS GPS contract includes Calvin portion of shared costs with Pap-Cam for Building Module (Total Cost is 9275/yr ), Planner annual retainer fee - Unknown at this time - estimated at \$5000. MBEDC is no longer in existence.	14,275	11,046	14,057
335	150800113 CPP & UIC				
336	150800158 Zoning	Anticipated once ZBL Review is complete - Unknown at this time due to Planner yet to be determined.	3,000	0	3,000
337	150800160 East Nipissing Planning Board	Estimated \$2500 annual fee to remain constant in order to be able to fulfill our requirement for OP and Zoning review.	2,500	2,500	2,500
338	150800161 Zoning Amendments	Minor Variance or Zoning amendment applications. (budgeted 1 Minor variance @\$520 and 1 ZBLA at \$1050)	1,570	0	1,570
339	150800162 Assessment Services	MPAC - 2018 was \$13,418. Increased to \$13,543 for 2019	13,650	13,647	13,637
340	150800163 Municipal Drainage	Drain costs for drainage superintendent and reporting \$3500 which is 50% recoverable through OMAFRA, \$1700 to be recorded in Revenues. Clean Out of Drain (Carmichael) potentially in 2021 - Estimated 5K, fully recoverable through grant (see account # 1-4-0104-125 (\$5K Revenue))	6,700	3,495	12,000
341			41,695	30,688	46,764
342					
343	<b>BUILDING</b>				
	150900100 Salaries and Benefits	No Building Staff - Contracted through Papineau Cameron			
344	150900101 Materials and Supplies				
345	150900102 Vehicle Expenses		500	271	500
346	150900104 WSIB & EHT				
347	150900105 Seminars, Courses, Workshops	For any new training required	700	50	700
348	150900106 Misc	Updates to Building Code	300	221	300
349	150900110 Building Services/East Ferris	Contract with Papineau Cameron for Shared Services of CBO Shane Conrad. Includes services invoiced by Papineau Cameron on a monthly basis. Numbers based on 2018/2019/2020 percentage of permits plus rate increase	28,000	21,937	28,000
350	150900113 CPP& UIC				
351	150900120 Lawyer Fees	Legal	1,000		1,000
352	150900133 Transfer to Reserve	\$9000 in reserve at 2020 prior to budget.			
353	150900169 Insurance	MIS Insurance Services	1,893	1,468	1,486
354			32,393	23,946	31,986
355					
356	<b>ENFORCEMENT</b>				
	150950100 Salaries and Benefits	By-Law enforcement. (Canine control and all departments). Increased hours due to increased case load and new parking by-law - Suggestion - take hours from Cemetery	1,213	1,618	1,200
357	150950101 Livestock Valuer/ Fence Viewer/ Canine Expense	Difference between 2020 budget and actual is due to the OWDCP payment in 2020. 2021 is \$500 for Livestock Valuers and \$2315 for OWDCP Payments.	2,815	1,019	150
358	150950102 Vehicle Expense	Mileage animal control	250	236	250
359	1500950104 WSIB & EHT	Approx 5.28%	65	86	65
360	150950106 Misc	Vet Charges for Injured Animals \$500 (if not used put into reserves to build up to \$5000 over 10 years),	1,000	485	2,000
361	150950113 CPP & UIC	Approx. 6.83%	86	110	81
362	150950141 Policing Services	2021 Group of 4 Policing Costs \$93,872 (7823/mth)+ estimated \$500 for 2021 Operating costs for Police Services Bd. - Court Transportation Revenue is Unknown at this time.	94,372	102,502	102,430
363	150950143 911 Maintenance	CERB Contract (billed annually - \$337.72). Signs and Posts	500	745	500
364	150950144 Conservation Authority	Operating budget \$5752 + Capital budget \$4610 = \$10362	10,362	9,913	9,913
365	150950145 Animal Control	Vet Unit \$350, forms, \$100 per animal to North Bay Humane Society(max 15 per yr)	2,000	350	2,000
366			112,662	117,064	118,589
367					
368		<b>TOTAL EXPENDITURES</b>	<b>1,750,168</b>	<b>1,688,714</b>	<b>1,779,112</b>
369					

CORPORATION OF THE MUNICIPALITY OF CALVIN

2021 PRELIMINARY BUDGET

		2021 BUDGET	2020 BUDGET	DIFF Yr/Yr	
<b>2021 FINAL</b>		<b>Capital Costs</b>	<b>296,000</b>	<b>909,239</b>	<b>-613,239</b>
	COLA is 1.1% Jan 2020 to Jan 2021 as per Stats Can April 2021	<b>Operating Costs</b>	<b>1,750,168</b>	<b>1,716,242</b>	<b>33,926</b>
<b>REVENUES</b>		Check	2,046,168	2,046,168	
<b>Account</b>		<b>BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET</b>	
		<b>2021</b>	<b>2020</b>	<b>2020</b>	
1	140101110 Taxation General Levy		(1,245,065)	(1,273,750)	
2	Calculated from Original Returned MPAC Roll				12,738
	PLUS 1% capital specific levy increase based on previous years levy, dedicated to increasing funding available for capital assets. As identified in Asset Management Plan. (2018 Levy was \$1,269,846 x1% = \$12,698, 2019 Levy was \$1,331,317 x 1% = \$13,313, 2020 Levy was \$1,273,750 x 1% = \$12,737.50)				
3	140101111 Supplementary /Omitted		(2,268)		
	Additions and/or CVA Omitted or Added to MPAC Roll During the Year				
4	140101113 Railway Taxation	(5,239)	(5,239)	(5,239)	
	CPR Taxes - estimated				
5	140101115 Payments in Lieu		(30,000)		
	Payments Received in Lieu of Tax included in General Levy (eg. Sam Park/CEC, MTO or MNR Property)				
6		(5,239)	(1,282,572)	(1,278,989)	
7	<b>ONTARIO CONDITIONAL GRANTS</b>				
8	140103117 OMPF	(191,000)	(192,500)	(192,500)	
	OMP is a base grant paid quarterly to eligible municipalities to offset costs of services transferred from the Province under the LSR initiative (1998). The amounts are determined by a formula set by the Province. Our base OMPF for 2020 was 192,500, 2019 was 194,400, 2018 is \$194,900, 2017 was \$201,700. Our 2021 base OMPF has been set by the Province at \$191,000 - 0.78% Reduction.				
10	140104124 Infrastructure Grants	(100,556)	0	0	
	OCIF Grant - Formula Based (\$50,000 for 2021 and \$50,556 for 2020 - including interest) Being Used for Traffic Barriers for the Whalley, Cruethers and Cross Bridges. NOTE: Top Up Based - No longer available as of 2019. Replaced by Investing in Canada Infrastructure Program: Rural & Northern Stream, Formula Based is still available				
11		(291,556)	(192,500)	(192,500)	
12					
13	14000104120 Fire Grant Provincial	(9,700)	(9,943)	(5,000)	
	Annual estimate for MTO & MNR calls (based on 5 yr history), <b>TPON Fire Grant for \$4,700 for Online Training &amp; laptops</b>				
14	140104121 Livestock Grant Prov	(2,345)	(926)	0	
	Reimbursements under the Wildlife Compensation Program OMAFRA				
15	140104122 Library Provincial	(1,177)	(1,177)	(1,177)	
	Funds which we apply for from the province and then forward to John Dixon Public Library as per our user agreement				
16	140104123 Other Provincial/Federal Grants	(141,256)	(34,700)	0	
	\$5,000 Payment from OCLIF (Cannabis Fund) - Not Included in 2021 Revenue and deferred for future use. Covid 19 Funding \$20,000 Received December 2020 for 2021 and \$21,256 - Received Installments May 1 and November 1, 2021. <b>ICIP-COVID Grant of \$100,000 (Agreement has not been provided and signed yet from Province)</b>				
17	140104125 Drainage Prov Grants	(6,700)	(4,560)	(5,500)	
	Estimated 50% of Costs to Employ Drainage Superintendent for 2021 (\$3500) - Potential Drainage Clean Out (Carmichael) Grant (Est. \$5K)				
18		(161,178)	(51,306)	(11,677)	
19	<b>POA REVENUE</b>				
20	140105126 CEMC Revenue	0	0	0	
	Planning to alternate years hosting mock disaster with Pap-Cam. Calvin Host 2021. No invoicing between municipalities.				
21	140105127 Provincial Offences Act	0	(789)	(200)	
	Calvin's expected portion of POA fines estimated for 2021. No Revenue is expected in 2021. We may actually have to pay.				
22		0	(789)	(200)	
23	<b>USER FEES AND SERVICE CHARGES</b>				
24	140106130 Cemetery Revenue	(800)	(4,039)	(800)	
	Sale of plots, portion of markers etc. Estimated based on avg of 6 yrs.				
25	140106131 Recreation Revenue	(800)	(1,655)	(800)	
	Estimated 2020 Hall rental (\$100). This account to also include internal revenue for use of Gas (from Rec Gas Tank) to other departments (eg. Fire, Roads). Any monies raised from fundraising, if any.				
26		(1,600)	(5,694)	(1,600)	
27	<b>LICENSES, PERMITS, FEES</b>				
28	140107140 Building Permits	(4,000)	(6,710)	(4,000)	
	Expected average demand for permits in 2021. Past 3 years - 2018 - \$7106, 2019-\$4050, 2020 - \$6635				
29	140107144 Election Revenue	0		0	
	Spectrum annual fee for tower at landfill site. Line Fences Act. NSF cheques, Film Rental Fees, etc. (2020 Received Last Ever Guardian Cheque from Tax Sale - Province now keeps any excess funds), Donation from Mayor Ian Pennell for Go Forward Strategy, <b>\$544 RE Proceeds from Disposal of Old Photocopier under Capital Lease.</b>				
30	140107143 Gen. Govt. Revenue	(3,554)	(40,606)	(39,239)	
	Installation of new signs if required				
31	140107145 911 Revenues	(35)	(70)	(35)	
	Installation of new signs if required				
32	140107146 Fire Dept Revenue	(6,500)	(588)	(3,000)	
	Donations to Dept for Services provided. TC Energy Grant for \$5K - used to pay for Gas Detectors,				
33	140107148 Fire Dept. Agreements	(3,273)	(4,498)	(4,158)	
	Lauder Twp residents @ \$93 ea x 23/Canadian Ecology Centre \$1041.50 - CUT IN HALF AS REQUESTED BY CEC FOR 2021 DUE TO PANDEMIC (to review and increase by December CPI annually going forward). Increase in annual from \$75 to \$90 per household in 2016 for Lauder (increased by CPI in 2021).				
35	140107151 Road Vehicle Truck Credits	(450)	(2,160)	(1,350)	
36	140107153 Road Vehicle Loader/Hoe Credit	(6,750)	(2,340)	(8,750)	
37	140107155 Aggregates Revenue	(1,700)	(2,020)	(1,481)	
	Funds to municipality from Aggregate Trust generated from Registered gravel pits within the municipality. 2008 was the first year of this Trust. There has also been minimal aggregate activity. Rec'd for 2020-\$2019 2019 - \$2580, 2018 - \$1800, 2017 - \$1525, 2016 - \$1479, 2015 - \$838, 2014 - \$665, 2013 - \$2445, 2012 - \$2884. Used average of 6 previous years				

38	140107156 Road Non-machine Revenue	Outside Revenue - 2020 - Used our Trucks to Haul Gravel/Sand, Grading of Graham Road for NBMCA, Fire Wood sold.	(500)	(2,904)	(500)
39	140107160 Landfill Site	Algonquin Park (\$2000) - to be reviewed before Dec 31, 2021 ( 5 year contract with CPI Increase?), CEC (\$0.00 AS REQUESTED BY CEC for 20921 DUE TO PANDEMIC - tipping Fees only - Estimated to be \$600.00 - to be increased by December CPI annually), Samuel de Champlain Park (\$0) plus tipping fees (\$3500). 12 bins Columbia F.P. (\$150 ea), plus household tipping fees/fridge disposal/shingles (\$700).	(8,500)	(14,201)	(11,000)
40	140107161 Blue Box Recycling Revenue	Metal, tires, WEEE, Blue Box for 2021 estimated at \$11,339, 2020 is \$9,815, 2019 is \$12,305. <b>We no longer receive funding for Tires or WEEE.</b>	(11,340)	(9,815)	(10,000)
43	140107172 Tax Cert., Maps, Copies, Faxes	Estimated based on 2020 Budget	(500)	(279)	(500)
44	140107175 Zoning Amendments	Estimating one ZBLA and one Minor Variance	(1,570)	0	(1,570)
45			(48,672)	(86,190)	(85,583)
46	<b>PENALTIES AND INTEREST</b>				
47	140108180 Penalty and Interest	Estimated amount charged on tax arrears throughout the year.	(15,000)	(14,003)	(15,000)
48			(15,000)	(14,003)	(15,000)
49	<b>OTHER REVENUE</b>				
51	140109185 Investment Income	Interest rates remain low on GIC's. Renewed Every 6 months now, Bank Interest.	(5,000)	(11,045)	(7,000)
52	140110191 Bank Loan Proceeds				
53	140110192 Transfer from Reserves Roads				0
54	140110193 Transfer from Reserves	Drainage Work estimated to be done in 2021 - 5K for Carmichael. No transfer from reserves needed.	0	(12,000)	(12,000)
55	140110194 Transfer from Reserves Fire		0		0
56	140110195 Transfer from Reserves Landfill	Reserves for landfill monitoring purposes. Next Report due in 2021.	(2,200)		0
57	140110197 Transfer from Reserves Mattawa Hospital Funds	FINAL payment from reserve 2015. (obligation complete)	0	0	0
58	140110198 Transfer from Reserves-Gas Tax	Federal Gas Tax Amount for 2021 = \$32,730.04. Gas Tax Top Up of \$31,434.00 will be received in 2021 and not spent yet. Gas Tax funds available (including the above noted) \$168,000.			
59	140110199 Surplus from previous Yr.	Surplus 2019 was \$233,865 and in 2020 was \$145,236 (Note - Operating and Capital Budgets will also reflect any surplus applied)	(145,236)	(233,865)	(233,865)
60	140110203 Transfer from Working Funds Reserves	As of January 1, 2021, balance at \$233,838, Transfer \$15000 for AODA Compliance, Modernization of Website and Cyber Security, <b>Additional Costs associated with Integrity Commissioner Investigations.</b>	(45,000)	(675)	(5,000)
62			(197,436)	(257,585)	(257,865)
63		<b>TOTAL REVENUES</b>	<b>(720,681)</b>	<b>(1,890,640)</b>	<b>(1,843,414)</b>
64	<b>EXPENDITURES</b>				
65	<b>COUNCIL</b>				
66	15010100 Council fees	Paid monthly to Mayor and Councillors. Council is paid only for meetings attended. Increase to allow for potentially 12 special Council meetings (6 Strategic Plan Meetings and 6 extra special meetings (already have had 3 special meetings and 2 Strat Plan Meetings)	42,600	38,407	37,500
67	150100102 Mileage/Meals/Misc Expenses	Travel costs and meal allowances for meetings etc, other misc. expenses, Training Costs (2K)	3,000	453	800
68	150100104 EHT	1.95% approx of Total Salary	831	728	750
69	150100106 Integrity Commissioner	Costs associated with the use of the Integrity Commissioner	45,000	5143.62	15000
70	150100113 CPP	CPP	1,068		770
70			92,499	44,732	54,820
71	<b>ADMINISTRATION</b>				
72	150101100 Salaries and Benefits		106,883	104,339	103,562
72		Includes 2 FT. and 26 hrs/yr H&S Rep			
73	15010101 Materials and Supplies	Office supplies & forms, Alarm System/Answering Service, employee expenses.	5,000	4,969	5,000
74	15010102 Mileage Expenses	Administration staff estimated use of personal vehicle.	1,000	706	1,000
75	150101103 Telephone and Fax	Monthly costs (\$310 x12 mths = \$3720)	3,720	2,299	3,660
76	150101104 WSIB & EHT	5.28% approx of Total Salary	5,650	5,467	5,468
77	150101105 Seminars, Workshops and Training	2021 Cindy Pigeau enrolled in the MLP Program Unit 3 AMCTO \$500 (online) and to enroll in MLP Program Unit 4 in Fall Session (\$500). Plus \$1000 Workshops/Training - Elections Training in the Fal (\$1000).	3,000	1,142	1,500
78	150101106 Misc. and Memberships	Costs for annual memberships (AMO, FONOM, AMCTO etc), radio license (\$350), ePay License \$14.88/mth for support (ongoing), other misc. advertising or published notices, small misc. expenses, bereavements, E4M HR Policies Prepared, <b>Tool kit for Community Safety and Well Being Plan</b>	8,000	2,936	2,100
79	150101110 Services				0
80	150101113 CPP & EI	6.66% approx of total salary	7,350	6,889	6,901

81	150101114 Group Ins.	Approx \$983/mth increase received in September - approximately 5% from Sept to Dec plus wage increase	12,020	11,495	12,020
	150101115 Computer Expenses	Total support costs for Vadim system (\$8638). Cartridges for printers, parts, antivirus updates, outside services not provided by VADIM, \$8400 annual costs for Progressive plus extra \$3000 if required. Includes \$350.30/mth for wireless internet. Software support for CityWide Software (\$2542, Scan to see what needed to be done to website for AODA compliance (\$550.00) - UPGRADES FOR CYBER SECURITY - ESTIMATED AT \$5K	30,550	22,249	21,000
82					
83	150101116 Auditor	Grant Thornton Auditors , audit planning, prep and onsite testing, general questions re: legislation and accounting. M. Robinson re: accounting assistance for more complex adjustments, FIR, O.REG Report 284/09.	15,500	15,186	15,000
84	150101117 Copier	NEW 5 yr Lease (to Apr 2026) copier/fax/scanner/printer @\$182/mth (\$2188/yr) plus non-refundable portion of HST, plus copy and monthly maintenance/service charges. Size of monthly flyer has increased - requiring more copies.	3,500	2,656	1,700
85	150101118 Office Repairs	Carpet cleaning twice year. Other repairs as required.	250	80	250
86	150101119 Donations	Reduced from \$500 to \$40 to try to help reduce costs (Covid 19)	40	0	40
87	150101120 Lawyer Fees	Estimated cost for legal counsel/advice, drafts of new complex By-laws etc.	4,200	4,195	4,000
88	150101121 Election				0
89	150101123 Bank Chg, Interest	Based on past 4 yr avg.	1,900	1,298	1,900
90	150101125 Tax Registration	Tax Sale Process		1,151	0
91	150101126 Tax Write Offs	Estimated adjustments \$4000.	4,000	1,912	4,000
92	150101132 Capital Expenditures	Upgrades to Website - Required for AODA, Modernization of Website	10,000	4,977	5,000
93	150101133 Transfer to Reserves - working Funds	Transfer \$5000 for Server replacement from Surplus.	5,000	138,313	138,313
94	150101169 Insurance	MIS Municipal Insurance Services. Re-tendered in 2016 to Feb 2020 (with 2 yr renewal option) Two Year Renewal Option Taken	10,368	9,102	9,212
95	150101171 Postage	Stamps, mail flyers 1/mth @ \$46/mth, tax billing, courier	2,000	1,914	2,500
96	150101174 Health and Safety	All expenditures for all departments related to Health and Safety (eg. extinguisher inspections, PPE, Supervisor/Management training course, H & S Rep course if necessary, materials, signage, safety equipment etc.)	2,500	3,807	2,000
97	150101187 Employee Pension Expense	All Departments are included here. Includes wage adjustments in this total. Pension Fee 2021-22 is \$750	9,000	8,642	8,900
98	150101188 FCM-MAMP Project	Project Completed in 2019, Funding Received in 2020. Application made in September 2020 for Phase 2 - Still waiting to hear if application approved.	\$ -		0
99	150101189 INTEREST PHOTOCOPIER LEASE	Interest on old photocopier under capital lease for January to May	10	49	
100	151200405 PRINCIPAL PHOTOCOPIER LEASE	Principal repayment on old photocopier lease - (full year-end 2020 balance)	1,081	1,264	
101			252,522	355,725	355,026
102	<b>FIRE DEPT.</b>				
103	150200100 Salaries and Benefits	Volunteer points increase \$2500 in 2020. Volunteer points were increased by \$1000 in 2019 - Total now \$32,500. 0.5 hours/wk for cleaning of building	49,002	45,245	46,797
104	150200101 Materials and Supplies	Medical Supplies, Fire Hall Supplies, Firefighter Gear & Safety Equipment (including cleaning and repairs).	11,500	11,816	8,200
105	150200102 Vehicle & Mileage Expense	All expenses related to vehicles and equipment associated with vehicles (including testing, fuel, safety inspections, repairs and maintenance),(additions for 2021 -AFF Foam \$400, )	15,000	10,453	9,500
106	150200104 WSIB & EHT	approx 5.28% of wages plus WSIB for Vol. FF	4,150	3,844	4,000
107	1500200106 Misc	Courier, Food, Firefighter Appreciation (including clothing), Firefighter Awards, other nonspecific items	5,900	4,690	5,000
108	150200107 Hydro		1,300	1,049	1,800
109	150200108 Heating Fuel	Heating fuel, repairs and maintenance to heating system	3,800	2,930	4,800
110	150200109 Equip. Charges Internal				0
111	150200113 CPP & EI	Approx 2.2% of department salaries	1,500	928	1,000
112	150200114 Group Insurance				
113	150200132 Capital Expenditures	2 Sets bunker Gear (\$5500). Gas Detector Bump Testing (\$6500 but \$5K is from TC ENERGY GRANT - RECEIVED IN 2020 AND USED/PURCHASED IN 2021), Forestry Hose and Attack line (\$2000)	14,000	4,900	5,300
114	150200133 Transfer to Reserves	2020 Fire Revenues from 2020 surplus (\$15029), \$10,000 to Reserves for Fire Truck.	25,029	22,386	22,386
115	150200134 Memberships	Mutual aid, Fire fighters Assoc, Fire Chiefs Assoc. etc	720	359	720
116	150200135 Building Maintenance	Repairs, painting, wiring interior hall. Interior hall painting, roof repair	1,600	209	1,600
117	150200136 Breathing Air and Oxygen	Bottle refills, 1/2 share of system modifications & repairs with Pap-Cam. Required hydrostatic testing on cascade system cylinders mandatory every 5 yrs (next 2022), BA bottles hydro testing (varies per year). Service contract BA's approximately \$1000.	5,200	5,518	4,975
118	150200137 Communications	Paging (\$750), phones, radio license (\$673.52), batteries (\$322.46), dispatcher (\$1440), radios (\$750). Service/maint \$800/yr split 50/50 between fire and roads, other misc requirements.	5,000	3,900	5,500
119	150200138 Training	Outside training, workshops and courses. Bringing in outside services to provide specialized training. Training centre at landfill site. NFPA training standards requirements. ONLINE TRAINING, Laptops for training - \$4700 GRANT RECEIVED FROM TPON FOR ONLINE TRAINING	5,000	3,310	5,000
120	150200139 Fire Prevention	Pamphlets, brochures,smoke detectors, CO detectors, public event, advertising etc.	500	183	300

121	150200140 Payments to Other Fire Dept				
122	150200142 Forest Fire Expense	MNR Forest Fire Agreement. No longer have an expiry date, to be reviewed by Mar 31/20 - Done)	660	657	650
123	150200169 Insurance	Additional Fire Fighter Coverage added in Sept 2020	6,961	6,781	6,538
124	150200402 Loan payment	Fire Truck Purchased 2015 (Debenture) - to be completed June 2025.	20,000	20,000	20,000
125	150200404 Interest Fire Truck	Fire Truck Interest on Debenture Loan 2021	2,040	2,507	2,507
126	150200187 Fire Pension Exp				
127			178,862	151,667	156,573
128	<b>Community Emergency Measures</b>				
129	150210100 Salaries and Benefits	CEMC \$2000.	2,000	1,432	2,000
130	150210101 Mileage and Supplies	CEMC Mileage and Services	1,500	60	1,500
131	150210104 WSIB & EHT	Approx 4% of Dept salary	75	63	75
132	150210110 Services		0		0
133	150210113 CPP & EI	Approx 7% of Salary for dept.	112	34	112
134	050210138 Training		2,000	183	2,000
135	150210133 Transfer to Reserves	Reserve fund for emergency management from surplus. Has \$3007 opening 2018	0		0
136			5,687	1,772	5,687
137	<b>ROAD DEPARTMENT</b>				
138	<b>ROADS OVERHEAD</b>				
139	150300100 Salaries and Benefits	All roads wages are included in this G/L account for Budget purposes.	123,857	121,045	120,004
140	150300101 Material and Supplies	All to Office & Shop Expense			
141	150300102 Mileage Expense	Approx \$12,000/yr Based on mileage per month submitted to A/P	12,000	11,647	11,600
142	150300103 Telephone, Cell	Garage phone, Cell phone (based on Calls approx \$75/mth)and calls (road super)	1,500	1,402	1,500
143	150300104 WSIB& EHT	All Road dept included here. 5.28% of Total Salaries	6,540	6,265	6,545
144	150300105 Seminars, Workshops, Memberships	Includes training (eg. Propane/every three years beginning 2017 @\$135 approx p.p., wheel end course, grader operator, plow operator)	2,000	1,738	2,000
145	150300106 Misc				
146	150300107 Hydro		1,800	1,382	1,800
147	150300108 Heating Fuel	Garage and Sand dome (Estimated)	8,600	8,595	8,600
148	150300110 Services Roads		500	445	
149	150300113 CPP & EI	All roads Dept included here. Approx 6.51% of department salaries	8,310	7,663	8,075
150	150300114 Group Insurance	Approx \$1002/mth plus 5% for increase in Sept Plus Wage Increase	12,250	11,732	12,250
151	150300120 Lawyer Fees	Complex By-law Review and Legal Counsel	5,000		5,000
152	150300132 Capital Expenditures	Guard Rails for 3 Bridges (Whalley, Carruthers and Cross - Estimated at \$135,000), Replacement of Roof (OCIF) and Siding for Public Works Garage (ICIP-COVID - Grant \$100,000).	235,000		
153	150300133 Transfer to Reserves	Transferring \$30,000 for future road/bridge work from 2020 surplus. Bridge study Required in 2022.(\$5000 every two years, raise \$2500 per year, 1st year(2021) transfer to Road Reserve, 2nd year (2022) transfer it out and add an additional \$2500)	32,500	30,000	30,000
154	150300135 Building Maintenance	Doors, furnace cleaning	2,000	362	2,000
155	150300149 Small Tools	Wrenches, hoses, tools etc., others under \$1000, \$1000 New Brush Saw	2,200	1,280	2,200
156	150300150 Office and Shop Expense	Supplies, radio license (\$210), paint, oxygen, acetylene, cylinder lease. Service/maint of communication system @\$800/yr split 50/50 with Roads and Fire -Plow Blades, Grader Blades, Nuts and Bolts	10,000	9,622	10,000
157	150300169 Insurance		10,691	9,484	9,600
158	150300182 Water System	Water Use in Garage and maintenance to water system at 40% (Rec has other 60%) Cisterns flushed at 2019 & 2021 at approximately \$1500 - No Longer in Use (Drilled Well Now)			
159	150300184 Tranfer to Cap fund				
160	150300402 Interest Grader	2019 Grader Interest	3,120	4894.44	5098.00
161	150300404 Payment on Grader	Grader Payments 12 x \$3013.83	36,166	71,005	70,801
162	150300187 Roads Pension Exp	For budget purposes all Pension expenses are included under Admin.			
163			514,034	298,560	307,073
164	<b>HARDTOP MAINTENANCE</b>				
165	150310100 Salaries and Benefits				
166	150310101 Materials and Supplies	Resurfacing Aug 2019 - 1 load cold mix required 2019 - New Sweeper Brushes (\$1700)	5,200	4,957	5,200
167	150310104 WSIB&EHT				
168	150310106 Misc. Hardtop				
169	150310110 Services				
170	150310113 CPP&UIC				
171			5,200	4,957	5,200
172	<b>DITCHING</b>				

173	150311100 Salaries and Benefits				
174	150311101 Materials and Supplies	Straw, Filter Cloth, Wooden Stakes, Paint	500	362	500
175	150311110 Service	Possible Option of Renting Mid Size Excavator (Battlefield) for same value as hiring outside source. Do all Ditching in House NOTE: Landfill site needs cover materials from ditching.	15,000	14,441	15,000
176			15,500	14,803	15,500
177	<b>GRAVEL PATCHING</b>				
178	150312100 Salaries and Benefits				
179	150312101 Materials and Supplies	"A" gravel 1200T@\$10/T (Picked Up)	12,000	12,139	12,000
180	150312110 Services				
181			12,000	12,139	12,000
182	<b>GRADING</b>				
183	150313100 Salaries and Benefits				
184	150313101 Materials and Supplies				
185	150313110 Services				
186			0	0	0
187	<b>DUST LAYER</b>				
188	150314100 Salaries and Benefits				
189	150314101 Materials and Supplies	96000 ltrs (extra load) @ 20.5¢ ltr + tax (to \$19,280), skid of Magnesium Flake (\$1000)	20,280	19,782	19,720
190	150314110 Services				
191			20,280	19,782	19,720
192	<b>GRAVEL RESURFACING</b>				
193	150315100 Salaries and Benefits				
194	150315101 Materials and Supplies	52/km gravel road in twp. 6 yr life span on newly gravelled 2 lane Rd. A Gravel, 3000T @ 10.00(picked up), \$15.00 Delivered	30,000	30,374	30,000
195	150315110 Services				
196			30,000	30,374	30,000
197	<b>SAFETY DEVICES</b>				
198	150316100 Salaries and Benefits				0
199	150316101 Materials and Supplies	New Road Side Municipal Signs, Caution signs. Speed signs, Marker Cones Detour Signs (\$2500)	3,000	978	1,600
200	150316110 Services	Railway lights \$888 x4 = \$3552 plus Miscellaneous	4,000	3,552	3,500
201			7,000	4,530	5,100
202	<b>BRIDGES AND CULVERTS</b>				
203	150317100 Salaries and Benefits				
204	150317101 Materials and Supplies	327 culverts in tp. Average lifespan is 30-35 years. Misc Culvert Failure replacements average 6-10 new culverts annually	8,000	6,439	8,000
205	150317106 Misc Bridges				
206	150317110 Services	Bridge study Required in 2022. (\$5000 every two years, raise \$2500 per year, 1st year(2021) transferred to Road Reserve, 2nd year (2022) transfer it out and add an additional \$2500). Invoice for 2020 Bridge Study was paid in 2021 when the invoice was received. Culvert installation- NBMCA Permit Required \$855	8,355	187	6,000
207			16,355	6,627	14,000
208	<b>ROADSIDE MAINTENANCE</b>				
209	150318100 Salaries and Benefits				
210	150318101 Repairs & maintenance mower				
211	150318106 Materials and Supplies	Mechanical Brushing Roadside - THERE IS AN OPTIONAL BRUSHER ATTACHMENT FOR THE LOADER - ESTIMATED COST \$40k)	10,000		
212	150318110 Services	Roadside grass cutting -	3,000		
213			13,000	0	0
214	<b>SNOWPLOWING</b>				
215	150319100 Salaries and Benefits				
216	150319101 Materials and Supplies				
217			0	0	0
218	<b>SANDING</b>				
219	150320100 Salaries and Benefits				
220	150320101 Materials and Supplies	3000T @ 11.00 plus 200T of A gravel for ice storms @\$11.00/T	36,000	32,479	32,000
221			36,000	32,479	32,000
222	<b>ICE BLADING</b>				
223	150321100 Salaries and Benefits				
224			0	0	0
225	<b>THAW CULVERTS</b>				
226	150322100 Salaries and Benefits				

227	150322101 Materials and Supplies				
228			0	0	0
229	<b>STAND BY WAGES</b>				
230	150323100 Salaries and Benefits	Nov 1 - Apr 30 weekends only @\$72 per weekend/per worker on standby, Current Standby Rate is \$4.61. Includes WSIB/EHT and CPP as of 2021	4,475	3,033	3,500
231			4,475	3,033	3,500
232	<b>MAIN RD. EXPENDITURES</b>				
233	150324100 Salaries and Benefits				
234	150324101 Material & Supplies				
235	150324106 Misc.				
236	150324110 Services				
237			0	0	0
238	<b>TRUCK EXPENDITURES</b>				
239	150325100 Salaries and Benefits				
240	150325101 Repair and Maintenance	Standard Repair, new tires, auger chains, clutch brake, differential Exhaust Gas Cooler, Engine Repairs.	25,000	28,912	20,000
241	150325106 Fuel and Oil	Estimated for two trucks	25,000	20,403	25,000
242			50,000	49,315	45,000
243	<b>GRADER EXPENDITURES</b>				
244	150326100 Salaries and Benefits				
245	150326101 Repair and Maintenance		4,000	2,851	4,000
246	150326106 Fuel and Oil	DEF fluid Required, Tier E Engine on New Grader	8,000	7,231	8,000
247			12,000	10,083	12,000
248	<b>LOADER/HOE EXPENDITURES</b>				
249	150327100 Salaries and Benefits				
250	150327101 Repair/Maint	Note that covering at landfill is very hard on loader tires. New Set of Tires Annually	5,500	6,828	3,000
251	150327106 Fuel and Oil		5,500	4,953	5,500
252			11,000	11,782	8,500
253	<b>STEAM JENNY</b>				
254	150328100 Salaries and Benefits				
255	150328101 Repair and Maintenance	None anticipated			
256	150328106 Fuel and Oil	Propane 4 x \$124	500	0	500
257			500	0	500
258	<b>PROJECTS AND IMPROVEMENTS</b>				
259	1503292100 Salaries and Benefits				
260	150329101 Materials and Supplies				
261	150329109 Equip. Charges				
262	150329110 Outside Services				
263			0	0	0
264		<b>TOTAL ROADS</b>	<b>747,344</b>	<b>498,464</b>	<b>510,093</b>
265	<b>ENVIRONMENTAL SERVICES</b>				
266	<b>LANDFILL</b>				
267	150400100 Salaries and Benefits	Staff, including students and costs for Roads to dump and cover (4 hrs/every 2 wks).	41,925	36,213	42,521
268	150400101 Materials and Supplies	Signage, pass cards \$275 etc. Calcium (10 bags - \$500), paint and repairs to buildings \$1200, Fridge freon removal \$1000,	3,000	7,032	11,000
269	150400102 Mileage Expenses	Mileage for courses, inspections, pick up supplies	700	465	700
270	150400103 Communications	No Cell			
271	150400104 WSIB & EHT	Approx 5.28%	2,214	1,905	2,317
272	150400105 Seminars and Workshops		200	100	200
273	150400106 Misc	Advertising, flyers, etc. - Job Ad and Flyer for Student	300	121	200
274	150400109 Internal Equipment charges	Costs for use of public works equipment to cover Misc equipment work at site (150 hrs) - New Rates for use of Roads Equipment	6,750	4,365	7,650
275	150400110 Outside Services	Miller Urso Survey of Landfill - last done 2018 due every 5 yrs (next 2023). Work done to tipping edge.			
276	150400113 CPP & EI	Approx 6.83%	2,948	2,144	2,998
277	1500400114 Group Insurance Landfill				
278	150400126	Tax Write Off for Landfill	800	713	775
279	150400132 Capital Expenditures				0
280	150400133 Transfer to Reserves	For Landfill Closure.	20,000	2,200	2,200

281	150400146 Monitoring of Wells	2021 monitoring expected to be - \$11,600 Well Monitoring and Lab Analysis, monitoring report is \$4400 (\$2200 raised in 2020 from reserves - see above), Capacity Review Letter due in 2023.	16,000	11,189	12,000
282	150400147 Recycling Other	Includes hazardous waste disposal (\$560), Metal, WEEE, Tires.	1,000	538	1,000
283	150400175 Blue Box Recycling	Miller Waste Recycling - Number may change depending on Single Stream Recycling	10,000	7,253	12,000
284	150400187 Landfill Pension Exp	All pension is budgeted under Admin.			
285	150400183 Compaction	Operational costs of compactor, fuel, repairs, parts etc.	3,000	1,186	1,500
286			108,837	75,423	97,061
287	<b>HEALTH SERVICES</b>				
288	150500100 Salaries and Benefits Cemetery	Includes gravedigger.	6,610	5,812	6,200
289	150500101 Materials and Supplies Cemetery	Locate/replace caps and pins, Lawtractor repair, Lawtractor gas	500	476	500
290	150500102 Mileage expense		250	258	250
291	150500104 WSIB & EHT	Approx 5.28%	351	307	326
292	150500108 Health Unit	2020 Levy to Calvin was \$18,634. Decrease of -8.06%.	17,133	17,133	18,634
293	150500109 Equip. Charges		450		450
294	150500110 Outside Services	Possible tree removal, damage, headstone repair	500		500
295	150500113 CPP & UIC	Approx. 6.83%	467	412	421
296			26,261	24,398	27,281
297	<b>SOCIAL SERVICES</b>				
298	150600110 DNSSAB	2020 levy was \$237,881 (increase + 1.92%).	242,459	237,890	237,881
299	150600111 Mattawa Seniors Home	To begin budgeting funds for 25 year commitment to Seniors Home. Estimated Total from 2016 is \$3,809,500 over 25 years split between 4 local municipalities. Based on 2011 population Calvin's population (568) our annual portion is \$578,400.43/25 yrs = \$23,136.07/yr/12 = \$1928.01/mth x 6 mths beginning in July 2021	11,568		13,496
300	150600112 Casselholme	2021 Levy apportionments. 2021 increase over 2020 is 4.41%. 2019 Levy is \$46,809. 2018 Levy was \$42,739 (increase of 9.5%)	50,357	48,228	48,228
301	150600168 Mattawa Hosp Staff Recruitment	\$1250 annually - Dr. Recruitment and \$1250 Dr. incentive ( 6 yr period to 2020/21)	2,500	2,500	2,500
302	150600181 Transfer to Reserve Mattawa Seniors Home	Annual payments estimated to be \$23,136.07 (calculation made a number of years ago). Raised in advance to help reduce the amount to be collected when payment is required.	23,136	23,136	23,136
303			330,020	311,754	325,241
304	<b>RECREATION EXPENSE</b>				
305	150700100 Salaries and Benefits	Student wages are included here.	57,662	48,250	49,489
306	150700101 Materials and Supplies	Janitorial supplies, lawn equip. repair and gas, tools, maintenance, grounds maintenance, drinking water for hall . Every 5 Yrs replace pads AED pads (if not used next due 2022).	5,600	4,510	5,600
307	150700102 Mileage Expenses		800	586	800
308	150700104 WSIB & EHT	Approx 5.28%	3,074	2,590	3,035
309	150700105 Seminars and Workshops		200	380	200
310	150700106 Misc		200		200
311	150700107 Hydro Hall		4,000	3,471	4,000
312	150700108 Heating Hall	Fuel and minor repair to heating system. Furnace replaced with propane furnace in 2017, reduced costs.	4,000	2,855	5,000
313	150700109 Internal Equip. Charges Services	Various Rec grounds/rink. Backhoe required for grounds work	0	135	2,000
314	150700110 Outside Service	Electrical Work required for LED Lights and Hall Updates. Carried over from last year.	2,000	1,145	2,000
315	150700113 CPP & EI	Approx 6.83%	4,092	3,466	3,927
316	150700114 Group Insurance	960/mth x 12 Plus estimated 5% for increase in September plus Wage increase.	12,120	11,201	12,000
317	150700132 Capital Expenditures	Possible Projects - Snow Blower, and New Video Cameras	7,000	(2,956)	8,000
318	150700133 Transfer to Reserves	Capital Building Maintenance and Equipment Replacement	5,000		
319	150700135 Building Maintenance	Community Centre Entrance Renovations, Bathroom Updating and General Building Maintenance. Difference in Budget and Actual for 2020 is due to the donation of the Dishwasher for the kitchen.	1,000	8,698	3,000
320	150700153 Rink and Sportscentre	Hydro (\$2000), Leveling of Rink Surface and Rink Liner (\$3500) Other repairs - boards and nets, Door Seal Kits. Playground Inspection annually (\$750 in 2020), Amable Du Fond Signs (\$500)	9,100	5,372	7,750
321	150700155 Smith Lake Boat Launch	Repair and maintenance to dock and area as required. Gravel for the parking area, lumber and foam for docks	1,000	1,401	1,500
322	150700156 Library	\$1177 from Provincial grant applied for.	1,177	1,177	1,177
323	150700169 Insurance	Low Risk Insurance added in late 2018	3,229	2,983	2,883
325	150700182 Water system Maintenance	Sampling of Water at Lab Quarterly - 6 test to prove secure, plus two regular tests. U/V system maintenance	1,500	257	1,500
327	150700187 Recreation Pension Exp	Budgeted in Admin			
328					
329			122,754	95,519	114,061
330	<b>PLANNING AND DEVELOPMENT</b>				
331	150800100 Salaries and Benefits				

332	150800101 Materials and Supplies				
333	150800104 WSIB & EHT				
334	150800110 Services	CGIS GPS contract includes Calvin portion of shared costs with Pap-Cam for Building Module (Total Cost is 9275/yr ), Planner annual retainer fee - Unknown at this time - estimated at \$5000. MBEDC is no longer in existence.	14,275	11,046	14,057
335	1500800113 CPP & UIC				
336	150800158 Zoning	Anticipated once ZBL Review is complete - <b>Unknown at this time due to Planner yet to be determined.</b>	3,000	0	3,000
337	150800160 East Nipissing Planning Board	Estimated \$2500 annual fee to remain constant in order to be able to fulfill our requirement for OP and Zoning review.	2,500	2,500	2,500
338	150800161 Zoning Amendments	Minor Variance or Zoning amendment applications. (budgeted 1 Minor variance @\$520 and 1 ZBLA at \$1050)	1,570	0	1,570
339	150800162 Assessment Services	MPAC - 2018 was \$13,418. Increased to \$13,543 for 2019	13,650	13,647	13,637
340	150800163 Municipal Drainage	Drain costs for drainage superintendent and reporting \$3500 which is 50% recoverable through OMAFRA, \$1700 to be recorded in Revenues. Clean Out of Drain (Carmichael) potentially in 2021 - Estimated 5K, fully recoverable through grant (see account # 1-4-0104-125 (\$5K Revenue))	6,700	3,495	12,000
341			41,695	30,688	46,764
342		<b>BUILDING</b>			
343	150900100 Salaries and Benefits	No Building Staff - Contracted through Papineau Cameron			
344	150900101 Materials and Supplies				
345	150900102 Mileage Expenses		500	271	500
346	150900104 WSIB & EHT				
347	150900105 Seminars, Courses, Workshops	For any new training required	700	50	700
348	150900106 Misc	Updates to Building Code	300	221	300
349	150900110 Building Services/Papineau Cameron	Contract with Papineau Cameron for Shared Services of CBO Shane Conrad. Includes services invoiced by Papineau Cameron on a monthly basis. <b>Numbers based on 2018/2019/2020 percentage of permits plus rate increase</b>	28,000	21,937	28,000
350	150900113 CPP& UIC				
351	150900120 Lawyer Fees	Legal	1,000		1,000
352	150900133 Transfer to Reserve	\$9000 in reserve at 2020 prior to budget.			
353	150900169 Insurance	MIS Insurance Services	1,893	1,468	1,486
354			32,393	23,946	31,986
355		<b>ENFORCEMENT</b>			
356	150950100 Salaries and Benefits	By-Law enforcement. (Canine control and all departments). Increased hours due to increased case load and new parking by-law - Suggestion - take hours from Cemetery	1,213	1,618	1,200
357	150950101 Livestock Valuer/ Fence Viewer/ Canine Expense	Difference between 2020 budget and actual is due to the OWDCP payment in 2020. 2021 is \$500 for Livestock Valuers and <b>\$2315 for OWDCP Payments.</b>	2,815	1,019	150
358	150950102 Mileage Expense	Mileage animal control	250	236	250
359	1500950104 WSIB & EHT	Approx 5.28%	65	86	65
360	150950106 Misc	Vet Charges for Injured Animals \$500 (if not used put into reserves to build up to \$5000 over 10 years).	1,000	485	2,000
361	150950113 CPP & UIC	Approx. 6.83%	86	110	81
362	150950141 Policing Services	2021 Group of 4 Policing Costs \$93,872 (7823/mth)+ <b>estimated \$500 for 2021 Operating costs for Police Services Bd. - Court Transportation Revenue is Unknown at this time.</b>	94,372	102,502	102,430
363	150950143 911 Maintenance	CERB Contract (billed annually - \$337.72). Signs and Posts	500	745	500
364	150950144 Conservation Authority	Operating budget \$5752 + Capital budget \$4610 = \$10362	10,362	9,913	9,913
365	150950145 Animal Control	Vet Unit \$350, forms, \$100 per animal to North Bay Humane Society(max 15 per yr)	2,000	350	2,000
366			112,662	117,064	118,589
367		<b>TOTAL EXPENDITURES</b>	<b>2,051,536</b>	<b>1,731,153</b>	<b>1,843,182</b>
368					
369			<b>2021</b>		
370	<b>TOTAL 2021 LEVY</b>	Base levy 2021	1,330,855		
371	Cindy Pigeau Clerk-Treasurer	<b>PLUS 1% of previous years Levy - Increase to Reserves for AMP (Infrastructure)</b>	12,738	<b>To be transferred to Reserve for future Infrastructure as per AMP</b>	
372		<b>2021 Levy</b>	1,343,592	<b>5.48321 % Levy change</b>	
373	"A"	2020 Levy	1,273,750		
374		\$ increase 2021 over 2020	69,842		

**FINAL 2021 ESTIMATED MUNICIPAL REQUISITION (working sheet with OPTA TAX RATES)**

**June 8/21**

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	
TAXABLE CLASS	CVA	TRANSITION RATIOS	TAX REDUCTION	CVA WEIGHTED BY TRANSITION RATIO	PERCENT SHARE	TAXES (2020 LEVY 1,273,750)	TAX RATE	TAXES MUNICIPAL PORTION	EDUCATION RATE	EDUCATION PORTION						
						<b>\$1,339,292</b>						2021	2020	% change Tax Rate	% Change Levy	\$ Levy increase
RES/FARM	55,498,100	1.000000		55,498,100	0.43173	\$578,212	0.01043245	\$578,981.15	0.00153000	\$84,912.09	0.01196245	0.01147927		<b>4.209152673</b>	<b>5.14559372</b>	<b>\$65,542</b>
MULTI-RES	0			0	0.00000	\$0	0	\$0.00	0.00153000	\$0.00						
COMM. OCCUPIED	1,028,500	1.353400		1,391,972	0.01083	\$14,502	0.01411928	\$14,521.68	0.00601963	\$6,191.19	0.02013891	0.01948497		<b>3.35612526</b>		
COMM. VAC. UNITS	0			0	0.00000	\$0	0.0098835	\$0.00	0.00601963	\$0.00						
COMM. VAC. LANDS	12,600	0.094738	.7(30%)	1,194	0.00001	\$12	0.0098835	\$124.53	0.00601963	\$75.85	0.01590313	0.01544537	2.963736058			
<b>SUBTOTAL</b>																
IND. OCCUPIED	2,974,000	2.632964		7,830,435	0.06091	\$81,582	0.02683217	\$79,798.87	0.00880000	\$26,171.20	0.03563217	0.03599607	-1.010943695			
IND. VAC. UNITS	0			0	0.00000	\$0	0.01744091	\$0.00	0.00880000	\$0.00						
IND. VAC. LANDS	5,700	1.711427	.65(35%)	9,755	0.00008	\$102	0.01744091	\$99.41	0.00880000	\$50.16	0.02624091	0.02682745	-2.18634272			
<b>SUBTOTAL</b>																
PIPELINES	25,903,000	2.312600		59,903,278	0.46600	\$624,108	0.02412608	\$624,937.85	0.00880000	\$227,946.40	0.03292608	0.03208232	2.6299844			
FARMLANDS	3,441,500	0.250000		860,375	0.00669	\$8,964	0.00260812	\$8,975.84	0.00038250	\$1,316.37	0.00299062	0.00286982	4.209323233			
MANAGED FOREST	239,900	0.250000		59,975	0.00047	\$625	0.00260812	\$625.69	0.00038250	\$91.76	0.00299062	0.00286982	4.209323233			
<b>TOTAL TAXABLE</b>	<b>89,103,300</b>			<b>125,555,083</b>		<b>\$1,308,107</b>										
<b>No longer have Tax Reduction applied to Educational Rate as of 2019</b>																
<b>PAYMENTS IN LIEU</b>																
RES/FARM	257,500	1.000000		257,500	0.00200	\$2,683	0.01043245	\$2,686.36	0.00000000		0.01043245	0.01087866	-4.101700026			
MULTI-RES	0			0	0.00000	\$0	0	\$0.00								
LANDFILL	1,800	1.469615		2,645	0.00002	\$28	0.01533169	\$27.60	0.00584711		0.0211788	0.02145982	-1.309517042			
COMM. OCCUPIED	2,019,400	1.353400		2,733,056	0.02126	\$28,475	0.01411928	\$28,512.47	0.00000000		0.01411928	0.01472318	-4.101695422			
COMM VAC. UNITS	0			0	0.00000	\$0	0.0098835	\$0.00								
COMM. VAC. LANDS	0			0	0.00000	\$0	0.0098835	\$0.00								
<b>SUBTOTAL</b>																
IND. OCCUPIED	0			0	0.00000	\$0		\$0.00								
IND. VAC. UNITS	0			0	0.00000	\$0		\$0.00								
IND. VAC. LANDS	0			0	0.00000	\$0		\$0.00								
<b>SUBTOTAL</b>																
PIPLINES	0			0	0.00000	\$0		\$0.00								
FARMLANDS	0			0	0.00000	\$0		\$0.00								
MANAGED FORESTS	0			0	0.00000	\$0		\$0.00								
<b>TOTAL PIL</b>	<b>2,278,700</b>			<b>2,993,201</b>		<b>\$31,185</b>										
<b>GRAND TOTAL</b>	<b>91,382,000</b>			<b>128,548,285</b>	<b>1.00000</b>	<b>\$1,339,292</b>		<b>\$1,339,291.46</b>		<b>\$346,755.03</b>						
EXEMPT	3,952,400															
	95,334,400															

2020 Tax Levy	\$1,273,750.00
Diff	\$65,541.46

12.738 1% of 2020 Levy for AMP

Final CVA 2020	91,003,600
Start CVA 2021	91,382,000
Change	378,400
% increase in CVA	0.42%

CORPORATION OF THE MUNICIPALITY OF CALVIN  
BY-LAW NO. 2021-019

**BEING A BY-LAW TO PROVIDE FOR THE ADOPTION OF TAX RATES, ADOPTION OF ANNUAL BUDGET AND TO FURTHER PROVIDE FOR PENALTY AND INTEREST IN DEFAULT OF PAYMENT THEREOF FOR THE YEAR 2021.**

**WHEREAS** the Council of the Municipality of Calvin has, in accordance with Section 290(1) of the Municipal Act, S.O. 2001, c. 25 as amended, considered the estimates of the Municipality;

**AND WHEREAS** Section 312(2) of the Municipal Act, 2001, c. 25, as amended, provides that the Council of a local municipality shall, after the adoption of the estimates for the year, pass a By-law levying a separate tax, as specified in the by-law, on the assessment in each property class in the local municipality rateable for local municipality purposes;

**AND WHEREAS** Section 312(6) of the Municipal Act, 2001, c. 25 requires that the tax rates on the different classes of property must be in the same proportion to each other as the tax ratios established under section 308 for the property classes are to each other;

**AND WHEREAS** all property assessment rolls on which the 2021 taxes are to be levied have been returned and revised pursuant to the provisions of the Assessment Act subject to the appeals at present before the District Court and Ontario Municipal Board;

**AND WHEREAS** Residential Assessment, Multi-Residential Assessment, Commercial Assessment, Industrial Assessment, Landfill Assessment, Pipeline Assessment, Farmland Assessment and Managed Forest Assessment as defined in the Assessment Act, R.S.O. 1990, Chapter 31, as amended, by the Fair Municipal Finance Act, 1997, and further amended by Regulations thereto have been determined on the basis of the aforementioned property assessment rolls;

**AND WHEREAS** the tax ratios on the aforementioned property for the 2021 taxation year have been set up in By-Law 2021-017 of the Corporation of the Municipality of Calvin;

**AND WHEREAS** the tax rates on the aforementioned property classes and property sub-classes have been calculated pursuant to the provision of the Municipal Act and the manner set out therein;

**AND WHEREAS** it is necessary for the Council of the Corporation of the Municipality of Calvin, to levy tax rates as prescribed by the Province of Ontario (hereinafter referred to as the Province) pursuant to Section 257.12.1 of the Education Act, R.S.O. 1990, c. E2, as amended (hereinafter referred to as the Education Act) and the Regulations passed under the Education Act;

**NOW THEREFORE**, the Council of the Corporation of the Municipality of Calvin enacts as follows:

1. THAT the 2021 budget presents a levy for municipal purposes set at **\$1,339,292**;
2. THAT the tax rates for the year 2021 for municipal purposes as per Schedule "A" hereto attached and for education purposes as set by the Province be hereby set as follows;

<b>CLASS</b>	<b>MUNICIPAL</b>	<b>EDUCATION</b>	<b>TOTAL RATE</b>
Residential/Farm	0.01043245	0.00153000	0.01196245
Commercial Occupied	0.01411928	0.00601963	0.02013891
Commercial Vacant	0.00988350	0.00601963	0.01590313
Industrial Occupied	0.02683217	0.00880000	0.03563217
Industrial Vacant	0.01744091	0.00880000	0.02624091
Pipelines	0.02412608	0.00880000	0.03292608
Landfill	0.01533169	0.00584711	0.0211788
Farmlands	0.00260812	0.0003825	0.00299062
Managed Forests	0.00260812	0.0003825	0.00299062

3. THAT the levy provided for in this By-Law shall be reduced by the amount of the interim levy for 2021.
4. THAT for payments-in-lieu of taxes due to the Corporation of the Municipality of Calvin, the actual amount due shall be based on the assessment roll and the tax rates for the year 2021.
5. THAT for the railway rights of way, taxes due to the Corporation of the Municipality of Calvin, the actual amount due shall be based on the assessment roll and the tax rates for the year 2021.
6. THAT the taxes shall become due and payable on the 31<sup>st</sup> day of August.
7. THAT the Treasurer, no later than 21 days prior to the date that the installment is due, is hereby authorized to mail or cause to be mailed the notice of taxes due to the last known address of the residence or place of business of the persons to whom such notice is required to be given.
8. THAT all taxes are due and payable to the Municipality of Calvin at the Calvin Municipal Office.
9. THAT non-payment of the amount, as noted on the date stated in accordance with this By-Law constitutes a default, a penalty of 1.25% per month shall be added to all taxes of the levy which are in default until December 31, 2021.

10. THAT on all 2021 taxes unpaid as of December 31, 2021 interest shall be added at the rate of 1.25% per month, for each month or fraction thereof in which the arrears continue.
  
11. THAT this By-Law shall come into force and effect upon the date of final passing thereof.

READ A FIRST AND SECOND TIME BEFORE AN OPEN COUNCIL THIS 8th DAY OF JUNE, 2021.

READ A THIRD TIME AND FINALLY PASSED BEFORE AN OPEN COUNCIL THIS 22ND DAY OF JUNE, 2021.

\_\_\_\_\_  
Mayor

*seal*

\_\_\_\_\_  
Clerk-Treasurer

**CORPORATION OF THE MUNICIPALITY OF CALVIN**  
**By-law No. 2021-019**  
**Schedule "A"**

Section 1: Municipal Estimates required from Taxation

Expenditures	2,047,236
Revenues	720,681
To Reserve for future Infrastructure as per AMP	12,738
Levy	<u>1,339,293</u>

Section 2: Calculation of Tax Rates based on Municipal Estimates

TAXABLE	CVA	TAX RATIOS	CVA WEIGHTED BY TAX RATIOS	TAXES LEVIED	%SHARE	2021 MUN. EFFECTIVE TAX TAXATION	EFFECTIVE TAX RATE
RES/FARM	55,498,100	1.000000	55,498,100	578,212	43.17%	578,981.15	0.01043245
COMM. OCC.	1,028,500	1.353400	1,391,972	14,502	1.08%	14,521.68	0.01411928
COMM. VAC LANDS	12,600	0.094738	1,194	12	0.00%	124.53	0.00988350
IND. OCC	2,974,000	2.632964	7,830,435	81,582	6.09%	79,798.87	0.02683217
IND. VAC LANDS	5,700	1.711427	9,755	102	0.01%	99.41	0.01744091
PIPELINE	25,903,000	2.312600	59,903,278	624,108	46.60%	624,937.85	0.02412608
FARMLANDS	3,441,500	0.250000	860,375	8,964	0.67%	8,975.84	0.00260812
MANAGED FOREST	239,900	0.250000	59,975	625	0.05%	625.69	0.00260812
	<b>89,103,300</b>		<b>125,555,083</b>	<b>1,308,107</b>		<b>1,308,065.03</b>	
<b>PAYMENTS IN LIEU</b>							
RES/FARM	257,500	1.000000	257,500	2,683	0.200%	2,686.36	0.01043245
LANDFILL	1,800	1.469615	2,645	28	0.002%	27.60	0.01533169
COMM. OCC.	2,019,400	1.353400	2,733,056	28,475	2.126%	28,512.47	0.01411928
TOTAL PIL	<b>2,278,700</b>		<b>2,993,201</b>	<b>31,186</b>		<b>31,226.43</b>	
GRAND TOTAL	<b>91,382,000</b>		<b>128,548,285</b>	<b>1,339,293</b>	<b>100.000%</b>	<b>1,339,291.46</b>	

MAYOR - Ian Pennell

CLERK-TREASURER - Cindy Pigeau

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2021-020

**BEING A BY-LAW AMEND BY-LAW NO. 2021-014 TO CHANGE LESSOR COMPANY TO ENTER INTO A LEASE AGREEMENT WITH LBC CAPITAL/LBEL INC. FOR A 2021 TOSHIBA E-STUDIO 4515 AC PHOTOCOPIER /SCANNER /PRINTER**

WHEREAS THE MUNICIPAL ACT S.O. 2001, c. 25 authorizes municipalities to enter into an agreement,

AND WHEREAS the Council of the Corporation of the Municipality of Calvin deems it advisable to enter into a lease agreement with LBC Capital/LBEL INC. instead of De Lage Landen Financial Services Canada Inc for the use of a 2021 Toshiba E-Studio 4515 ac photocopier/scanner/printer.

NOW THEREFORE THE Council of the Municipality ratifies the attached agreement as follows:

- 1) That the Mayor and the Clerk-Treasurer are the designated signing officers and are authorized to execute an agreement on behalf of the Corporation of the Municipality of Calvin.
- 2) That “Lease Agreement between LBC Capital/LBEL Inc. and the Corporation of the Municipality of Calvin” attached hereto and form part and parcel of this by-law as Schedule “A”.

This agreement shall be enacted and in effect upon the signing thereof.

Read a first, second time this 8th day of June 2021.

Read a third time and finally passed in open council this 8th day of June 2021.

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MAYOR

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CLERK - TREASURER



**MUNICIPALITY OF CALVIN**  
**2021CT30 REPORT TO COUNCIL**

REPORT DATE: **June 4, 2021**  
ORIGINATOR: **Cindy Pigeau – Clerk-Treasurer**  
SUBJECT: **Emergency Control Group Meeting Summary – June 2/21**

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The Emergency Control Group met electronically on Wednesday, June 2, 2021 by Zoom.

In regards to Key Legislation changes – Stay At Home Order ended on June 2, 2021. However, restrictions are still in place. If you do not have to leave home don't. Continue to Social Distance, do NOT travel if you don't have to, etc.....

Province has set up a Road Map of Phases 1 to 3 for Re-opening. Restrictions ease with each Phase. Are in each Phase for a minimum of 21 days and if factors such as daily counts, percentage of people vaccinated, etc... are within the ranges that they want then they will move to the next phase.

We will hopefully enter Phase 1 on June 14, 2021.

Schools will not be opening again until September.

The Emergency Plan – No Changes.

The Emergency Control Group – No Changes. Plan is up to date. May need to do exercises later this year depending on what is going on with Covid 19.

Will request Vaccination Promotion materials from province.

The Municipal State of Emergency still remains in effect.

Respectfully submitted;  
Cindy Pigeau  
Clerk-Treasurer



**CORPORATION OF THE MUNICIPALITY OF CALVIN  
2019 ANNUAL REPORT  
ENERGY CONSUMPTION  
and  
GREENHOUSE GAS EMISSIONS (GHG)**

Preamble

The Provincial Government has committed to help public agencies better understand and manage their energy consumption. As part of this commitment, Ontario Regulation 397/11 under the *Green Energy Act, 2009* requires certain public agencies—Municipalities, Municipal Service Boards, Schools Boards, Universities, Colleges and Hospitals—to report on their energy consumption and greenhouse gas (GHG) emissions annually beginning July 1, 2013, and to develop and implement five-year energy conservation and demand management (CDM ) plans starting in 2014. The Corporation of the Municipality of Calvin completed their 2018 – 2023 Five (5) year Energy Plan approved and adopted by Council on July 10, 2018. The Corporation of the Municipality of Calvin presents its figures for the **2019** energy reporting year as follows:

<u>Location</u>	Total Floor Area (sq.ft)	Avg # of Hours/Wk	Electricity (kw) Used	Fuel Oil 1 & 2 Used	Propane (litres) Used	Renewable?	GHG Emission (Kg)	Energy Intensity (ekWh/sqft)
<b>Calvin Fire Hall</b>	3121.5	40	5576.384	3619.00	5184.3	No	18057.38206	25.95857
<b>Calvin Garage</b>	2583.30	48	8079.537		16697.6	No	25976.94216	48.57079
<b>Calvin Community Centre/Office</b>	3752.30	40	27021.72		5610.0	No	9468.35281	17.71264

GHG Emissions - Reports the kilograms (kg) of equivalent carbon dioxide (CO<sub>2</sub>) units of GHG emissions attributed to the energy purchased and consumed for each operation type reported. The GHG emission factors are based on Environment Canada’s National Inventory.

Energy Intensity - reports the equivalent kilowatt hours per square foot (ekWh/sq.ft) of each operation type reported. The Energy Intensity is calculated based on all of the energy purchased and consumed for each operation type reported relative to floor area.

Information Compiled by: Lucie Viel

Information Reviewed and Final Report Prepared during June 2021 by: Cindy Pigeau

Reviewed by Council on this 8 day of June, 2021.

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Mayor

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Clerk-Treasurer